



# V-Cat Council Meeting

Thursday, February 6, 2020

9:30am – 12:00pm

Wisconsin Valley Library Service Meeting Room  
300 First Street - Wausau WI, 54403

**Arrival, Coffee, and Conversation – 9:00am**

## Meeting Agenda

**Call to Order – 9:30am** (Chairperson, Dominic Frandrup)

1. **Roll call** (Meeting Facilitator, Joshua Klingbeil)
  - a. **Announcement:** Review naming proxies prior to meeting start.
2. **Action:** Approval of Agenda (Chairperson)
3. **Action:** Approval of Previous Meeting Minutes (Chairperson)
4. **Financial Reports**
  - a. **Report:** Review financial reports for 2019 (Joshua Klingbeil)
  - b. **Action:** Acceptance of Financial Reports (Chairperson)
5. **Committees**
  - a. **Appointment of Nominating Committee** (Chairperson)
    - i. The Chairperson will establish an ad hoc committee, name a chairperson, and two additional which shall meet during break to seek nominee(s) for Chairperson-Elect of the V-Cat Council.
  - b. **Bibliographic and Interface Committee**
    - i. **Report:** No updates to report since November 2019
  - c. **Cooperative Circulation Committee**
    - i. **Recommendation:** Marking Damaged Items (Committee Chairperson, Kitty Roesler)
      1. **Action:** Marking Damaged Items Recommendation (Chairperson)
    - ii. **Recommendations:** Checkout Periods (Committee Member, Dominic Frandrup)
      1. **Action:** Checkout Period Recommendation 1 (Chairperson)
      2. **Action:** Checkout Period Recommendation 2 (Chairperson)
      3. **Action:** Checkout Period Recommendation 3 (Chairperson)

**d. Voting Models Exploratory Committee**

- i. **Appointment of Committee:** Appointments of committee chairperson and members (Chairperson)

**Break – 10 minutes**

**6. Election of Vice Chairperson**

- a. **Report:** Nominations from the Nominating Committee (Committee Chairperson)
- b. **Call for Additional Nominations** (Chairperson)
- c. **Action:** Election of Vice Chairperson for 2020 (Chairperson)

**7. Sierra Projects**

**a. Teleforms Replacement Project**

- i. **Report:** Request for Proposal(s), product information and user stories, possible recommendation (CIO, Joshua Klingbeil)
- ii. **Possible Action:** Adjust target product for procurement (Chairperson)  
**Note:** Action in Nov 2019 directed WVLS to pursue iTiva with further review and discussion to occur at February 2020 meeting if a procurement commitment is not made before then.

**b. Slow Search Function Issue**

- i. **Report:** Progress toward determining a permanent solution (ILS Administrator, Katie Zimmermann)
- ii. **Recommendation:** Secure Alternative Image Sourcing (ILS Administrator)
  - 1. **Action:** Secure Alternative Image Sourcing Recommendation (Chairperson)

**8. Report of the ILS Admin** (ILS Administrator)

**9. Sierra Snacks:**

- a. **Tutorial:** Sierra Offline Circulation (ILS Administrator)
- b. **Annual Review:** Monthly totals reporting data and processes (Rachel Metzler)

**10. Other V-Cat Topics** (V-Cat Council Representatives)

**11. Request for items to include on the next meeting agenda** (Chairperson)

**12. Upcoming Meetings** (Joshua Klingbeil)

- a. 2020 Meeting Planner
- b. February 6, 2020 - Cooperative Circulation Committee (after V-Cat Council)
- c. February 19, 2020 - Bibliographic and Interface Committee March, 2020
- d. - V-Cat Steering Committee (not yet scheduled)
- e. April 2, 2020 - V-Cat Council

**13. Action:** Adjournment (Chairperson)

## Remote Meeting Connection Information

<b>GoToMeeting</b>	<a href="https://global.gotomeeting.com/join/566481765">https://global.gotomeeting.com/join/566481765</a>
<b>Dial in</b>	(872) 240-3212
<b>Access Code</b>	566-481-765

This agenda has been sent to the official newspapers in Clark, Forest, Langlade, Lincoln, Marathon, Oneida, and Taylor counties.

If you are unable to attend this meeting, please notify Joshua Klingbeil by email: [cio@wvls.org](mailto:cio@wvls.org) **no later than noon Wednesday, February 5, 2020**. Proxy assignment notifications must be made prior to the start of the meeting but to ensure notifications are expressly documented and noted, please submit by email to both Joshua Klingbeil ([cio@wvls.org](mailto:cio@wvls.org)) and Dominic Frandrup ([director@antigopl.org](mailto:director@antigopl.org)) **no later than noon, Wednesday, February 5, 2020**.

Any person planning to attend this meeting who needs special accommodations in order to participate should notify the WVLS office by calling 715-261-7250.