

01/08/2020 Overdrive Advantage Selection Committee Meeting Agenda

Attendees: Loralee, Jenny, Cindy, Kate, Katie, Anne

Transition

Katie at WVLS ils.admin@wvls.org 715-261-7257

Katie Zimmermann continue leading selection committee as WVLS staff person.

Anne Hamland representative for WPLC Board.

Anyone interested in changing their role or interested in a break from the committee?

Room for one more person with Katie transitioning to WVLS. Katie Z. suggested Antigo Public Library from Langlade. Director Dominic Frandrup is representative on WPLC Steering Committee. Cindy thought a bigger library might be a good idea. Kate S. thought Dominic would be a good fit.

No selection committee members wanted to take a break from the committee.

Kate S. suggested the committee reach out to see if any library staff person would be interested in serving on the selection committee.

The committee feels there is a varied representation on the committee. Emails asking libraries for interest in serving on the committee should be annual. The group is open to libraries who are interested in serving with investment.

Katie Z. will contact Antigo to invite to the committee.

Budget for the year

Katie Z. displayed current budget.

OverDrive submitted an extra order to make adjustments for Antigo donated titles. The order was \$0. The resulting quantities of purchased items no longer match what WVLS reports track. Katie Z. suggested the committee start 2020 with a fresh budget and title/format count spreadsheet. The

Current balance \$6,857. Including the Three Lakes Foundation and Merrill private donation. We are expecting \$6,914 from the WPLC Holds Reduction Amount in early 2020. Total anticipated budget for 2020 would be \$13,771.05.

Kate S. suggested the committee reduce spending per selector individually until the committee is certain of WPLC holds reduction amount and donation and memorial funding for 2021.

Katie Z. and Kate S. suggest the committee meet again in the summer or fall to reevaluate the account balance and spending budgets going forward.

Katie Z. stated each selector purchase \$200 monthly content until the committee meets again.

Purchasing method review and look at WPLC provided worksheet

Katie Z. demonstrated using the WPLC Advantage Holds Purchase Suggestion Template that might assist with purchasing choices using a holds ratio the committee determines.

Kate S. and Katie Z. suggested purchasing an additional title for every 30 holds. Katie Z. suggested the committee contact the WPLC project managers to request the addition of an "audience" column to the template.

Katie Z. suggested experimenting with the WPLC purchase suggestion template.

Katie Z. suggested meeting in March to reevaluate using the current holds and WPLC template spreadsheets.

Katie Z. and Kate S. will consult and write up WVLS specific directions.

Purchasing/Selection duties assignments

Prepare monthly spreadsheet: Kate S. (odd) and Jenny (even)

Select titles (youth/adult): \$200 per selector, not less than 3 items

- Katie Z./New 5 youth
- Jenny 3 adult, 2 young adult
- Lorelee 2 adult, 3 youth
- Kate S. 5 adult
- Cindy 5 adult
- Buy an additional copy if an item is over six months old with holds.

Place orders: Cindy, Katie Z. backup

Maintain budget spreadsheet: Katie Z.

Selection of new chairperson

Lorelee volunteered to serve as chair.

March will be the next meeting of the selection committee.