

**Wisconsin Valley Library Service - ACCOUNTS PAYABLE - November 2019**

Name	Memo	Amount	
<b>2-0000--STATE AID</b>			
<b>2-6100--Salaries</b>			
Peoples State Bank	November Payroll; 11/8/19	15,705.46	
	November Payroll; 11/22/19	15,557.96	<b>\$31,263.42</b>
<b>2-6130--Employee Benefits</b>			
<b>2-1000--Dental Insurance</b>			
WPS	Dental Insurance Premium; December 2019	801.70	
<b>2-1100--FICA Tax Expense</b>			
US Dept of Treasury	Social Security and Medicare; 11/8/19	1,130.49	
	Social Security and Medicare; 11/22/19	1,119.22	
<b>2-1200--Health Insurance</b>			
Dept Of Employee Trust Funds	Health Insurance Premium; December 2019	7,786.45	
	Health Insurance Premium; Sick Leave Balance	402.39	
<b>2-1300--Life Insurance</b>			
Minnesota Life Insurance Co.	Life Insurance Premium; December 2019	3.19	
<b>2-1400--Retirement</b>			
Wisconsin Retirement System	Contribution for November 2019	<u>1,827.77</u>	<b>\$13,071.21</b>
<b>2-6210--Communications</b>			
Associated Bank (CC)	Ringcentral; Fax Charges; November 2019	<u>14.99</u>	<b>\$14.99</b>
<b>2-6240--Postage/Delivery Services</b>			
Associated Bank (CC)	USPS; Postage	11.00	
	USPS; Postage	275.00	
Waltco, Inc.	Fuel Surcharge; October 2019	1,000.63	
	Central Sort; October 2019	2,989.82	
	Courier Service; October 2019	8,304.00	
	Fuel Surcharge; November 2019	984.03	
	Central Sort; November 2019	2,989.82	
	Courier Service; November 2019	<u>7,545.31</u>	<b>\$24,099.61</b>
<b>2-6340--Special Projects</b>			
Loralee Petersen	Reimbursement; ARSL Conference Scholarship	1,363.80	
Rhinelander District Library	Reimbursement; WLA Conference Scholarship	623.00	
Town of Minocqua	Reimbursement; WLA Conference Scholarship	<u>665.19</u>	<b>\$2,651.99</b>
<b>2-6350--Workshops</b>			
Anne C Hamland	Reimbursement; Youth Services Workshop Supplies	25.98	

Name	Memo	Amount	
Associated Bank (CC)	Aldi; Tech Days Workshop; Refreshments	30.23	
	CVC Pharmacy; Tech Days Workshop; Refreshments	13.70	
	Rev.com; Captioning Service for Marketing Webinar	64.00	
	Rev.com; Captioning Service for Marketing Webinar	63.00	
	Rev.com; Captioning Service for a Meeting	11.20	
Kraken Strategies	Workshop Speaker Fee	500.00	
	Transfer from 7-0002; WWW Conference Fees	233.00	<b>\$941.11</b>
<b>2-6400--Service Contracts</b>			
Associated Bank (CC)	Intuit Quickbooks; Per Employee Fee; November 2019	18.00	<b>\$18.00</b>
<b>2-6490--Library Materials</b>			
Gale/CENGAGE	Gale Courses; Subscription Renewal	21,586.60	
ProQuest	Ancestry Library; Subscription Renewal	6,381.15	<b>\$27,967.75</b>
<b>Total 2-0000--State Aid</b>			<b>\$100,028.08</b>
<b>3-0000--GRANT PROJECT ACCOUNTS</b>			
<b>3-2019-251--LSTA Technology Grant</b>			
	Transfer from 9-6250; Staff Travel Expenditures	2,500.00	<b>\$2,500.00</b>
<b>Total 3-0000--Grant Projects</b>			<b>\$2,500.00</b>
<b>6-0000--LEAN WI PROJECT ACCOUNTS</b>			
<b>6-6210--Lean WI Communications, Licensing and Services</b>			
Associated Bank (CC)	Amazon; Cloud Storage; November 2019	2.04	
	Novatel Systems Lending Software; Custom Addition	10.00	
	Novatel Systems Lending Software; November 2019	10.00	
AT&T	Service Fees; Northern Waters Library System	751.53	
CoVantage (CC)	Google Domains; DNS Registrations (6)	60.00	
	JamF; Annual Renewal; iPad Management Tool	144.00	
	Serverpilot Management Tool; November 2019	20.00	
LogMeIn USA, Inc	GoToWebinar; October 2019-October 2010	948.00	
WiscNet	Participation Fee; Rack/Power Usage; July-Sept 2019	5,548.67	<b>\$7,494.24</b>
<b>6-6250--Lean WI Travel</b>			
Dalton Stewart	Reimbursement; Tech Support Services; Prescott	66.05	<b>\$66.05</b>
<b>6-6360--Lean WI Equipment Maintenance/Supplies</b>			
CoVantage (CC)	B&H Photo; Library Router Replacements	85.00	<b>\$85.00</b>
<b>Total 6-0000--Lean WI Project Accounts</b>			<b>\$7,645.29</b>

Name	Memo	Amount	
<b>7-0000--PASS THROUGH ACCOUNTS</b>			
<b>7-0001--P/T V-Cat Project</b>			
Vanguard ID Systems	Patron Cards (10,000)	3,043.39	<b>\$3,043.39</b>
<b>7-0002--P/T Workshops/Movie Licenses</b>			
Anne Hamland	Reimbursement; Adult Services Summit Refreshments	56.00	
	Transfer to 2-6350; WWW Conference Fees	(233.00)	<b>-\$177.00</b>
<b>7-0003--P/T--Postage/Delivery Services</b>			
Waltco, Inc.	Fuel Surcharge; October 2019	57.18	
	Fuel Surcharge; November 2019	56.22	
	Courier Service; October 2019	474.52	
	Courier Service; November 2019	474.52	<b>\$1,062.44</b>
<b>7-0006--P/T Miscellaneous</b>			
Dept. of Employee Trust Funds	To Be Credited on Next Invoice	815.60	<b>\$815.60</b>
<b>Total 7-0000--Pass Through Accounts</b>			<b>\$4,744.43</b>
<b>8-0000--IT BUDGET ACCOUNTS</b>			
<b>8-6210--IT Communications</b>			
Associated Bank (CC)	Boomerang; Web Application; November 2019	30.00	
	Google Apps; November 2019	169.54	
	SLACK; Communications Tool; Additional Users	3.70	
Northcentral Technical College	WCAN Membership 2019-2020	5,000.00	<b>\$5,203.24</b>
<b>8-6800--IT Outlay</b>			
Associated Bank (CC)	Amazon Marketplace; Epson Printer; Makerspace Item	194.98	
	B&H Photo; Library Router Replacements	41.97	
	B&H Photo; Library Router Replacements	527.76	<b>\$764.71</b>
<b>8-6800-135--P/T IT Equipment</b>			
Dell Marketing	Computers for Three Lakes, Antigo and Inventory	6,872.81	<b>\$6,872.81</b>
<b>Total 8-0000--IT Budget Accounts</b>			<b>\$12,840.76</b>
<b>9-0000--OTHER INCOME ACCOUNTS</b>			
<b>9-6101--Contractual Services</b>			
Ann Mroczenski	25 Hours; October 2019	500.00	
	20 Hours; November 3-16, 2019	400.00	<b>\$900.00</b>

Name	Memo	Amount	
<b>9-6220--Supplies</b>			
Anne C Hamland	Reimbursement; Adult Services Summit; Refreshments	0.17	
	Reimbursement; Meeting Refreshments	9.99	
Anne Kuipers	Reimbursement; Webmaster Meeting Refreshments	16.94	
Quill Corp	Batteries; Name Badges	117.97	
Town of Minocqua	Reimbursement; YSIE Refreshments	49.51	<b>\$194.58</b>
<b>9-6240--Postage/Delivery Services</b>			
	Courier Service; November 2019	758.69	<b>\$758.69</b>
<b>9-6250--Staff Travel</b>			
Anne C Hamland	Reimbursement; WLA Conference; Lunch	10.00	
	Reimbursement; WVLS Staff Meeting	118.32	
	Reimbursement; WPLC Roundtable	151.96	
	Reimbursement; Website Work Day; Thorp	58.72	
	Reimbursement; Adult Services Summit	116.00	
	Reimbursement; WVLS Director's Retreat; Lodging	67.39	
Associated Bank (CC)	Kalahari Resort; WLA Conference Lodging; (MS)	338.84	
	Kalahari Resort; WLA Conference Lodging; (ACH)	198.00	
	Kalahari Resort; WLA Conference Lodging; (KAW)	198.00	
	Kalahari Resort; WLA Conference Lodging; (JM)	99.00	
	Super 8; Tech Days Workshop (JM, SM)	79.88	
	WLA; Conference Registration (KAW)	222.00	
Jamie Matczak	Reimbursement; Strategic Planning Mtg.; Three Lakes	104.40	
	Reimbursement; WVLS Staff Meeting	104.40	
	Reimbursement; Library Marketing Conference Travel	205.60	
	Reimbursement; Tech Days Workshop; Mileage	116.00	
Kris Adams Wendt	Reimbursement; WVLS Staff Meeting	67.86	
	Reimbursement; Forest County Library Board Meeting	36.56	
	Reimbursement; WVLS Board of Trustees Meeting	74.24	
	Reimbursement; WLA LD&L Committee Meeting	242.05	
Marla Sepnafski	Reimbursement; Strategic Planning Mtg.; Three Lakes	89.04	
Sue Hafemeister	Reimbursement; New Director Orientation; Thorp	69.60	
	Transfer to 3-2019-251; Staff Travel Expenditures	(2,500.00)	<b>\$267.86</b>
<b>9-6260--Board Travel</b>			
Douglas Lay	Reimbursement; WLA Conference Travel	477.50	
	Reimbursement; WVLS Board of Trustees Meeting	17.40	
Eileen Grunseth	Reimbursement; WVLS Board of Trustees Meeting	30.16	
Jim Backus	Reimbursement; WLA Conference Travel	505.68	
Louise Olszewski	Reimbursement; WLA Conference Travel	632.07	
	Reimbursement; WVLS Board of Trustees Meeting	61.48	
Pat Pechura	Reimbursement; WVLS Board of Trustees Meeting	88.16	
Sonja Ackerman	Reimbursement; WLA Conference Travel	288.02	
Tom Bobrofsky	Reimbursement; WLA Conference Travel	503.50	
	Reimbursement; WVLS Board of Trustees Meeting	69.60	<b>\$2,673.57</b>

Name	Memo	Amount	
<b>9-6290-Insurance, Dues, Audit</b>			
American Library Association	Annual Membership Renewal (ACH)	148.00	
Benefit Advantage	Cafeteria Plan Administration Fee; November 2019	50.00	
E-solutions	E-commerce Fee; November 2019	133.42	
Peoples State Bank	Direct Deposit Fee; November 2019	40.00	
Wis. Dep. Of Public Instruction	WisCat; Annual Renewal	200.00	<b>\$571.42</b>
<b>9-6360--Equipment, Maintenance &amp; Supplies</b>			
Quill Corporation	Ink Cartridges	215.94	<b>\$215.94</b>
<b>9-6490--Library Materials</b>			
American Library Association	Professional Journals; Subscription Renewals	349.00	
Associated Bank (CC)	Amazon; Professional Titles	91.00	
Marquette University	Foundations in Wisconsin; Subscription Renewal	155.00	<b>\$595.00</b>
<b>Total 9-0000--Other Income Accounts</b>			<b>\$6,177.06</b>
<b>GRAND TOTAL</b>			<b>\$133,935.62</b>