

## WVLS CONFLICT OF INTEREST AND DISCLOSURE FORM

No WVLS trustee may use his or her position as a WVLS trustee to obtain financial or other gain for the private benefit of himself or herself or for his or her immediate family, or for an organization with which he or she is associated. In the event that a conflict of interest situation should arise, a trustee will be expected to voluntarily abstain from discussion or voting on any issue(s) which he or she recognizes as a conflict of interest position. If any other member of the board perceives a possible conflict of interest for any other trustee, he or she should point this out and the group as a whole should then decide whether or not the issue really represents a conflict of interest for the trustee(s) in question before the discussion on the issue proceeds.

### Conflict of Interest Disclosure

(To be completed by each trustee annually at the first meeting of the year)

\_\_\_\_\_ I have no conflict of interest to report

\_\_\_\_\_ I have the following conflict(s) of interest to report

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I have reviewed, and agree to abide by, the Conflict of Interest Policy of the Wisconsin Valley Library Service.

I understand that I remain under a **continuing obligation** to report conflicts as they arise, including those that were not reported on this Disclosure Form, but which later become relevant to the WVLS activity in which I am involved.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

***Please share a copy of this Disclosure Form with the WVLS Director. Keep a copy for your records.***

(Edited from the AMERICAN ASSOCIATION OF LAW LIBRARIES Conflict of Interest Disclosure Form)