

Marathon County Public Library

Director's Report

January 2020

Included here are the "*Director's Activities*", "*Next Month Director's Activities*" and "*Library Projects, Programs, Events*" sections of the December 2019 Marathon County Public Library Director's Report, and agendas/approved minutes.

If you are interested in reading the entire Director's Report for December 2019, please visit the Marathon County Public Library website via the link below.

<https://www.mcpl.us/sites/default/files/attachments/mcpl-board-packet-2019-12.pdf>

Director's Activities:

11-18-19 Marathon County Public Library Board of Trustees Meeting
11-19-19 Early Years Coalition Steering Committee Meeting
11-22-19 Toward One Wisconsin Workforce Track Planning Meeting
11-25-19 Friends of the Marathon County Public Library Board Meeting
12-5-19 Monthly agenda meeting with Library Board President
12-6-19 Toward One Wisconsin Workforce Track Planning Meeting
12-9-19 Priority Based Budgeting Meeting @ Courthouse
12-13-19 County Department Heads Meeting
12-16-19 Marathon County Public Library Board of Trustees Meeting

NEXT MONTH DIRECTOR'S ACTIVITIES:

12-16-19 Toward One Wisconsin Workforce Track Planning Meeting
12-16-19 Marathon County Public Library Board of Trustees Meeting
12-17-19 Early Years Coalition Steering Committee Meeting
TBD Policy reviews w/Leah and Matt
TBD Monthly agenda meeting with Library Board President
TBD County Department Heads Meeting
1-27-20 Marathon County Public Library Board of Trustees Meeting

LIBRARY PROJECTS, PROGRAMS, EVENTS:

Engberg Anderson is working on design plans for upcoming renovations
@ branch facilities due ongoing delays with main building carpet and roofing repairs.

UPCOMING CONFERENCES, CONTINUING ED, WORKSHOPS:

Toward One Wisconsin
April 28-29, 2020
@ Radisson Hotel and Conference
2040 Airport Drive Green Bay, WI 54313

Any other issues or items of note:

Updates on the Public Library System Redesign Project can be found at:
<http://www.plsr.info/>

Letters and notes are posted at the Library Board Meeting.



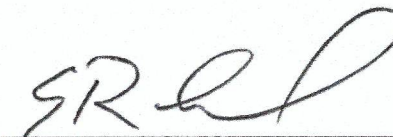
COUNTY OF MARATHON
WAUSAU, WISCONSIN

OFFICIAL NOTICE AND AGENDA

of a meeting of the Marathon County Public Library Board of Trustees,
Monday, September 16, 2019 at 12:00 noon
Library Headquarters, Wausau Community Room.

AGENDA

1. (12:00 p.m.) Call to Order
2. Acknowledgement of Visitors
3. Approval of Minutes
4. Bills and Services Report
5. (15 minutes) Public Comments
6. (15 minutes) Reports Regarding Recent Meetings and Communications. For Discussion and Informational Purposes Only. No Action will be taken.
 - A. President
 - B. Other Board Members
 - C. Library Director
 - D. Board Committees
 - E. Friends of the Library
 - F. MCPL Foundation
 - G. Wisconsin Library Trustees & Friends (WLTF)
 - H. Wisconsin Valley Library Service
7. (5 minutes) Update on Corporation Counsel Discussion – For Discussion and Informational Purposes Only
8. (5 minutes) South Central Library Systems Update – For Discussion and Informational Purposes Only
9. (5 minutes) L.E.N.A Update – For Discussion and Informational Purposes Only
10. (5 minutes) Branch Hours Update – For Discussion and Informational Purposes Only
11. (5 minutes) Staff Day Reminder – For Discussion and Informational Purposes Only
12. (10 minutes) Hatley Branch Library Municipality Request – For Discussion and Possible Action
13. (5 minutes) Roof Update – For Discussion and Informational Purposes Only
14. (10 minutes) Alarm System Update – For Discussion and Informational Purposes Only
15. Announcements
16. Request for Future Agenda Items
17. Next Meeting Dates
 - Monday 10/21/2019
 - Monday 11/18/2019
 - Monday 12/16/2019
 - Monday 01/20/2020
18. Adjournment

Signed: 
Library Director

*All times are approximate and subject to change

"Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the Library Administration Office at 715-261-7213."

FAXED TO: Wausau Daily Herald, City Pages, and
FAXED TO: Other Media Groups
FAXED BY: H. Wilde
FAXED DATE: September 10, 2019
FAXED TIME: 12:15 p.m.

NOTICE POSTED AT COURTHOUSE

BY: _____
DATE: _____
TIME: _____

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, September 16, 2019. Library Headquarters, Wausau Community Room.

Present: Gary Beastrom, Katie Rosenberg, Sarah Thurs, Scott Winch, Ralph Illick

Excused: Sharon Hunter, Mai Ger Moua, Kari Sweeney

Others: Matthew Derpinghaus, Leah Giordano, Thomas O'Neill, Heather Wilde, Marla Sepnafski, Erica Brewster, Dominic Frandrup, Sonja Ackerman, Kyle Schulz, Anne Hamland, Rachel Metzler, Susie Hafemeister, Jamie Matczak

The meeting was called to order at 12:01 by Scott Winch.
Scott Winch welcomed visitors to the meeting.

A motion was made by Sarah Thurs to approve the Board of Trustee minutes from the August 19, 2019 meeting. Seconded by Katie Rosenberg. Motion carried.

A motion was made by Katie Rosenberg to approve the Bills & Services report for August 2019. Seconded by Gary Beastrom. Motion carried.

Public Comments

Marla, Erica and Dominic expressed concern about how Marathon County Public Library's departure would affect Wisconsin Valley Library Service and the remaining libraries.

President – No Report

Other Board Members – No Report

Director's Report – Presented in the Board packet and by Director Ralph Illick.

Board Committees – No Report

Friends of the Library – No Report

MCPL Foundation – Information handed out at the meeting.

Wisconsin Library Trustees & Friends (WLTF) – No Report

Wisconsin Valley Library Service – No Report

Update on Corporation Counsel Discussion

Corporation Counsel was originally scheduled to talk about the facilities budget lines, but because three board members are unable to attend this month he will join us at the October meeting.

South Central Library Systems Update

The Director of South Central Library System will join us at the October meeting as well. We thought it was important to have all board members here.

L.E.N.A Update

We are going strong. This will be our fifth round of L.E.N.A sessions. We now have six cohorts scheduled for the fall. We have received a \$25,000 donation specifically to be used for youth programming. This will help greatly being one of three libraries in the nation doing L.E.N.A. It is not easy; it requires a great deal of collaborative effort with a lot of partners.

Branch Hours Update

There was a tweak to a couple of the branch hours, the new information was sent out to all board members. In October at a full board meeting, we will ask all members for a vote.

Staff Day Reminder

We are all set for staff day on Friday, September 20. All board members are invited to attend.

Hatley Branch Library Municipality Request

The Village of Hatley has a situation. They have come upon some extra expenses in the building which houses the library. By our agreement we are not required to pay, but they would like us to split the cost for HVAC and parking lot maintenance. Half of the expense would be approximately \$6,000.

A Motion was made by Katie Rosenberg to approve the expenditure of roughly \$6,000. Seconded by Sarah Thurs. Motion carried.

Roof Update

It's been raining and we have fresh leaks. At the last Finance Committee Meeting in September, it was discussed that there would need to be two projects so we could put a new roof on the library. The first part would be; new flashing, the sides of the building, taking off the third floor wall panels, redoing the wood underneath the panels and putting the panels back on. The first part would be roughly \$750,000. The second part would be the dormer windows along with several other windows in the building. The second part would be roughly \$150,000. The roof will be prepared for construction later summer 2020.

There were additional discussions regarding this agenda item.

Alarm System Update

The alarm system works with keycards. When you enter the building with your keycard it disengages the alarm. We have sensors in the ceilings in specific areas to detect glass breaking. We have fire sensors for fire alarms. There are also panic buttons in several locations. We learned several months ago that the panic alarms have not worked for a year and a half. We contacted the vendor which City County IT uses to fix this issue.

Announcements – None

Request for Future Agenda Items

- Task Force

A Motion was made by Sarah Thurs to adjourn the meeting at 12:56 p.m. Seconded by Gary Beastrom. Motion carried.



Library Director



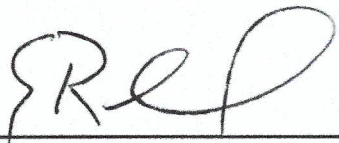
COUNTY OF MARATHON
WAUSAU, WISCONSIN

OFFICIAL NOTICE AND AGENDA

of a meeting of the Marathon County Public Library Board of Trustees,
Monday, October 21, 2019 at 12:00 noon
Library Headquarters, Wausau Community Room.

AGENDA

1. (12:00 p.m.) Call to Order
2. Acknowledgement of Visitors
3. Approval of Minutes
4. Bills and Services Report
5. (15 minutes) Public Comments
6. (15 minutes) Reports Regarding Recent Meetings and Communications. For Discussion and Informational Purposes Only. No Action will be taken.
 - A. President
 - B. Other Board Members
 - C. Library Director
 - D. Board Committees
 - E. Friends of the Library
 - F. MCPL Foundation
 - G. Wisconsin Library Trustees & Friends (WLTF)
 - H. Wisconsin Valley Library Service
7. (20 minutes) Corporation Counsel Review of Library Agreements – For Discussion and Possible Action
8. (30 minutes) South Central Library Systems Presentation About Their Services Model and Standards – For Discussion and Possible Action
9. (10 minutes) Branch Library Services Hours Proposal – For Discussion and Possible Action
10. (10 minutes) 2020 Budget – For Discussion and Possible Action
11. (10 minutes) WVLS Service Agreement – For Discussion and Possible Action
12. Announcements
13. Request for Future Agenda Items
14. Next Meeting Dates
 - Monday 11/18/2019
 - Monday 12/16/2019
 - Monday 01/20/2020
 - Monday 02/17/2020
15. Adjournment

Signed: 
Library Director

*All times are approximate and subject to change
"Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the Library Administration Office at 715-261-7213."

FAXED TO: Wausau Daily Herald, City Pages, and
FAXED TO: Other Media Groups
FAXED BY: H. Wilde
FAXED DATE: October 15, 2019
FAXED TIME: 9:55 a.m.

NOTICE POSTED AT COURTHOUSE
BY: _____
DATE: _____
TIME: _____

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, October 21, 2019. Library Headquarters, Wausau Community Room.

Present: Sharon Hunter, Gary Beastrom, Mai Ger Moua, Katie Rosenberg, Kari Sweeney, Sarah Thurs, Scott Winch, Ralph Illick

Excused:

Others: Matthew Derpinghaus, Leah Giordano, Thomas O'Neill, Heather Wilde, and 30 visitors

The meeting was called to order at 11:59 a.m. by Sharon Hunter. Sharon Hunter welcomed visitors to the meeting.

A motion was made by Scott Winch to approve the Board of Trustee minutes from the September 16, 2019 meeting. Seconded by Mai Ger Moua. Motion carried.

A motion was made by Kari Sweeney to approve the Bills & Services report for September 2019. Seconded by Sarah Thurs. Motion carried.

Public Comments

Staff from WVLS presented information on their collaborations.

Julie Bunczak spoke on behalf of the Central WI Book Festival Committee.

President – No Report

Other Board Members – Board Member Thurs reported she talked to Blake at River District regard the street signs pointing to the library. The library would be responsible for the cost of the sign, if we would like to move forward we would need to fill out paperwork.

Director's Report – Presented in the Board packet and by Director Ralph Illick.

Board Committees – No Report

Friends of the Library – No Report

MCPL Foundation – No Report

Wisconsin Library Trustees & Friends (WLTF) – No Report

Wisconsin Valley Library Service – Report included in the packet. Board Member Sweeney was not able to attend their last meeting, but wanted to be on the record that there are clearly some concerns about potential changes to the system.

Corporation Counsel Review of Library Agreements

Corporation Counsel Corbett discussed existing agreements between the Library and Facilities and Capital Management department. County Administrator Karger will take the next steps in bringing us in compliance with the agreement.

South Central Library Systems Presentation about their Services Model and Standards

South Central Library Systems gave a presentation introducing services they provide as a system library.

Board Member Rosenberg would like a task force formed to better understand the two systems. Both Board Members Sweeney and Moua agree they would like to better understand the two systems also.

A Motion was made by Katie Rosenberg to create a task force to better understand the two systems. Seconded by Gary Beaström. Motion carried.

Branch Library Services Hours Proposal

The changes will be implemented in January 2020. This would give ample time to inform the public. No programming will be cut, things might need to be slightly modified to accommodate the new hours.

A Motion was made by Scott Winch to accept the Branch Library Services Hours Proposal as presented. Seconded by Kari Sweeney. Motion carried.

2020 Budget

The budget is what we originally presented. There were a few changes that we have discussed with County Administrator Karger.

A Motion was made by Sarah Thurs to approve the 2020 Budget as presented. Seconded by Katie Rosenberg. Motion carried.

WVLS Service Agreement

A Motion was made by Kari Sweeney to approve the 2020 WVLS Service Agreement. Seconded by Katie Rosenberg. Motion carried.

Announcements – None

Request for Future Agenda Items - None

A Motion was made by Katie Rosenberg to adjourn the meeting at 1:10 p.m. Seconded by Mai Ger Moua. Motion carried.



Library Director