

A G E N D A

Council on Library and Network Development

September 13, 2019

9:00 a.m. - 3:00 p.m.

Join in person: McMillan Public Library - 490 E Grand Ave - Wisconsin Rapids, WI

Join by Skype: <https://meet.lync.com/widpiprd/alison.hiam/4WMY5VMQ>

Join by phone: (872) 703-5321 Conference ID: 575601571

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| <p>1. Call to Order Action Roll Call/Determination of Quorum Information Adoption of Agenda Action Approval of July 12, 2019 Meeting Minutes Action</p> | <p>Marty Van Pelt, <i>COLAND Chair;</i> Jim O'Hagan, <i>COLAND Secretary;</i> All</p> |
| <p>2. Report of the Chair Information, discussion</p> <ul style="list-style-type: none"> ● Review of Meeting Protocols ● Election of Member at Large Jaime Healy-Plotkin Dennis Myers | <p>Marty Van Pelt</p> |
| <p>3. DPI Updates Information, discussion - Biennial Reports s. 43.07(4), (5), (7)</p> | <p>DPI/DLT Staff</p> |
| <p>4. Legislative Update Information, discussion - Biennial Library Service Budget s. 43.07(6)</p> | <p>DPI/DLT Staff</p> |
| <p>5. PLSR Implementation update - presentation</p> <ul style="list-style-type: none"> ● PLSR Implementation Strategy | <p>Ben Miller <i>DPI</i></p> |
| <p>6. Lunch</p> | |
| <p>7. Goals to Statutes Review</p> | <p>Martha Berninger, <i>DPI</i></p> |
| <p>8. Future Meetings Information, discussion, action</p> <p>Suggestions for Future Agenda Items:</p> <ul style="list-style-type: none"> ● Future Rural Library Data report ● Delivery ● WLA | <p>Marty Van Pelt</p> |

- Academic
- Tribal

Future Meeting Dates and Locations:

- November (11/8/19) Kenosha Public Schools (Liesch)
- January, 2020 - virtual meeting
- March, 2020 - Milton Public Library (DPI, Annette Smith)
- May, 2020 - Mineral Point Public Library (Williams)
- July 2020 -
- Other Suggested Locations: Kaukauna, UWEC – Barron County College, State Law Library, Medical Library, School of Information Studies MKE or I-School MAD, CESA

Review follow-up items

Discussion

Marty Van Pelt

9. Announcements

All

10. Adjournment

Marty Van Pelt

11. Tour of McMillan Memorial Library

**Andrew Barnett
Library Director**

43.07 Council on library and network development. The state superintendent and the division shall seek the advice of and consult with the council on library and network development in performing their duties in regard to library service. The state superintendent or the administrator of the division shall attend every meeting of the council. The council may initiate consultations with the department and the division. The council shall:

- (1) Make recommendations to the division in regard to the development of standards for the certification of public librarians and standards for public library systems under s. 43.09.
- (2) Advise the state superintendent in regard to the general policies and activities of the state's program for library development, interlibrary cooperation and network development.
- (3) Advise the state superintendent in regard to the general policies and activities of the state's program for the development of school library media programs and facilities and the coordination of these programs with other library services.
- (4) Hold a biennial meeting for the purpose of discussing the report submitted by the state superintendent under s. 43.03 (3) (d). Notice of the meeting shall be sent to public libraries, public library systems, school libraries and other types of libraries and related agencies. After the meeting, the council shall make recommendations to the state superintendent regarding the report and any other matter the council deems appropriate.
- (5) On or before July 1 of every odd-numbered year, transmit to the state superintendent a descriptive and statistical report on the condition and progress of library services in the state and recommendations on how library services in the state may be improved. The state superintendent shall include the report as an addendum to the department's biennial report under s. 15.04 (1) (d).
- (6) Review that portion of the budget of the department relating to library service. Recommendations of the council in regard to the budget shall accompany the department's budget request to the governor.
- (7) Receive complaints, suggestions and inquiries regarding the programs and policies of the department relating to library and network development, inquire into such complaints, suggestions and inquiries, and advise the state superintendent and the division on any action to be taken.

History: 1979 c. 347; 1983 a. 524; 1985 a. 177; 1995 a. 27; 1997 a. 27.

COLAND Minutes

Council on Library and Network Development (COLAND) July Meeting

Friday, July 12, 2019, 9:00 a.m. – 3:00 p.m.

Join in person: Platteville Public Library | 225 West Main Street | Platteville, WI 54818

Join by Skype: <https://meet.lync.com/widpiprd/alison.hiam/BZ663QWB>

Join by phone: (872) 703-5321 Conference ID: 76871129

Members Present:

Terrence Berres, Franklin

Nick Dimassis, Beloit

Jacqueline Liesch, Kenosha (Virtual)

Bryan McCormick, Janesville

Dennis Myers, Germantown

Martha Van Pelt, Sun Prairie

Jaime Healy-Plotkin, Madison

Miriam Erickson, Fish Creek

Jess Ripp, Milwaukee (Virtual)

Svetha Hetzler, Sun Prairie

M. T. Boyle, Burlington (Virtual)

Members Absent:

Joan Robb, Green Bay

Kathy Pletcher, Denmark

Doug Lay, Suamico

James O'Hagan, Racine

Kristi Williams, Cottage Grove

Becki George, Rice Lake

DPI Staff:

Martha Berninger (virtual)

John DeBacher

Alison Hiam

Kurt Kiefer

Ben Miller

Monica Treptow (virtual)

Guests:

David Kranz, Director, Southwest Wisconsin Library System

Tom Maloney, Library Services and Education Technology Coordinator at State of Wisconsin
Department of Corrections

1. **Call to Order**

Meeting was called to order by Chair, Bryan McCormick at 9:16am.

Roll Call/Determination of Quorum

Quorum of eleven members present.

Motion by Myers to accept the meeting agenda, moving item 5, Prison Library Update, up to item 3, just before the Report of the Chair. Second by Van Pelt. Motion carried.

Minutes of the May 10, 2019 meeting were presented. Healy-Plotkin noted that Cindy Fesemyer's name was misspelled. Erickson motioned, seconded by Dimassis, to approve the minutes as amended. Motion carried.

2. **Welcome to Platteville Public Library**

David Kranz, Director of Southwest Wisconsin Library System, welcomed COLAND to the Platteville Public Library.

3. **Prison Library Update** [COLAND Goal #4, Biennial Report to DPI]

Tom Maloney, Library Services and Education Technology Coordinator at State of Wisconsin Department of Corrections, thanked COLAND for inviting him to the meeting to give an update on library services happening within the correctional institutions around the state. He mentioned that OTIS (Offender Technology Infrastructure System) has worked quite well and that RACHEL (Remote Area Community Hotspots for Education and Learning) has also been well received at the Department. They have also installed Keefe kiosks to help streamline operations, and are using a version of Infinite Campus. Staffing remains an issue with only half of the librarians working in the corrections department holding degrees. They do offer Interlibrary Loan but only at 5 or 6 locations, not at all 19. Tom mentioned that they are still in need of donated materials, specifically non-fiction that is less than 3 years old, in good condition, preferably in paperback. Probably be best to work with a corrections facility near you rather than to send it all centrally through his office. Also in need of good quality GED and HSED testing/prep materials. Tom also mentioned that he is hoping to have greater access to eBooks and Badgerlink, but that security remains an overriding issue. As always, "An inmate who is reading a book, is an inmate who is not causing you a problem."

4. **Report of the Chair** [Biennial Reports s. 43.07(5)]

McCormick noted that Van Pelt had asked him about Article I, Section 3 that states a Member at Large of COLAND will be elected along with the officers to make up the Executive Committee of COLAND. McCormick noted that during his time on COLAND they had not convened the Executive Committee, so it should be okay to add to the September Agenda a vote to approve a Member at Large position on the Executive Committee of COLAND. The Nomination Committee will reconvene to gather candidates. Healy-Plotkin and Myers both volunteered to be nominated to the position.

McCormick gave an overview of the Biennial Report to DPI. The last report had been updated with major changes by COLAND members Pletcher and George, with assistance from DPI staff, primarily from Shannon Schultz. Due to that work the current Biennial Report is pretty up-to-date regarding the work of COLAND, with items just needing to be updated. The COLAND Biennial Report to DPI was updated by several members of COLAND and assisted by DPI. Schultz was able to update the statistical information in the report, George reviewed Goals #3 and #5 and said they were good, and McCormick updated Goal #1 that discussed the PLSR project, Goal #2 about Workforce Development and the ongoing LAWDS project, and Goal #4 regarding the prison libraries, which Maloney had just reported to COLAND.

Van Pelt and Healy-Plotkin asked about the COLAND members listed on the report, are these the current members and how many members should be on COLAND? There are 15 current members listed, with two members still serving until someone is appointed to their position (Pletcher and Lay). Two additional positions are still open as well. In total we need 4 new appointments to COLAND so if anyone knows someone who would be a good appointment please encourage them to apply, especially from the northern regions of the state where we do not have as much representation.

DeBacher noted that we should update Van Pelt's home address from SCLS/Madison to Sun Prairie as that is where she lives.

Motion to accept the Biennial Report of COLAND for 2017-2019 by Myers, second by Van Pelt. Motion carried.

5. **PLSR Implementation Strategy Draft** [Policies and Activities s. 43.07(2)]

John DeBacher and Ben Miller of the DPI staff discussed the PLSR Implementation Strategy Draft report that was part of the COLAND packet. Based on the feedback from the forums COLAND held in the spring regarding the PLSR report to the superintendent, and on DPI Superintendent Carolyn Stanford Taylor's comments at the May meeting of COLAND, they were able to put together a draft framework around a possible implementation plan for PLSR. The document is arranged with those items having the highest level of support, based on the listening sessions conducted by COLAND, listed first and include the following: What the Recommendation is; Activities associated with making that recommendation happen; Who will be involved; Where the Funding will come from and the Estimated amount; Is it an item that will involve Statutory language changes; Probable Start and End Dates; and any pertinent Notes.

Healy-Plotkin asked about the Funding, noting that LSTA had been tapped to cover the estimated expenses for a number of these items, and she asked if that was realistic. Kiefer noted that in planning for LSTA they had included PLSR activities so where LSTA is noted there is funding available to cover those items.

Van Pelt had asked about how this plan and activities will be communicated to the library communities. Discussion followed where members felt the COLAND website would be an ideal location to post the Implementation Plan and subsequent updates, especially since the PLSR report directly supports the Strategic Vision for Library Systems in the 21st Century report that COLAND had created.

6. **DPI Updates** [Biennial Reports s. 43.07(4), (5), (7)]

DPI Update - May, 2019

Kiefer referred COLAND members to the report included with the meeting materials. He then read off the item updates included in that report: Statewide Interlibrary Loan Conference; Badgerlink Advisory Group; Libraries Activating Workforce Development Skills (LAWDS); Community Engagement—Cindy Fesemyer, new staff at DPI; New Director Boot Camp; Digitization Kits; School Libraries; Staffing—Ed Snow as E-Rate and Broadband Educational Consultant; Legislative Update—latest State Budget information. COLAND members followed up by asking a number of questions about broadband initiatives and issues around the state.

Martha Berninger reviewed the DPI Report to COLAND (State Superintendent's Report on Intertype Library Cooperation and Resource Sharing for 2019-2021--Draft form). Berninger included an executive summary in the COLAND packet to highlight some of the information in the report. Highlights of activities statewide by library organizations include: CCBC, DPI and the School of Education developing a database to capture more detailed diversity information regarding new acquisitions of books; LSTA survey with 70% of respondents satisfied by the LSTA program; WiLS convening a summit on digital preservations and being part of the Community for Open Wisconsin; the Wisconsin Digital Library providing patron support for Libby, and the Wisconsin Schools Digital Library Consortium inviting districts and schools to participate for the first time since Sept of 2017. Highlights of activities within DPI include a Request for Bid for a new suite of resources for Badgerlink; a new Badgerlink Advisory Group; the LAWDS project in partnership with the Dept of Workforce Development, Wisconsin Workforce Development Association and the Wisconsin Library Association; the PLSR Steering Committee turning in their report to the State Superintendent of DPI; and the "Connect and Create Workshops for Public and School Librarians" event created and hosted by DPI staff.

McCormick thanked Berninger for her update and noted that the report was a lengthy one but just went to show that there are a number of great things happening in our libraries and support agencies throughout the state.

Lunch

7. **Rural Library Update**

David Kranz, Director of the Southwest Wisconsin Library System (SWLS), presented information to COLAND regarding a number of the issues their member libraries are facing. The area does not have high population numbers, and the road system has a lot of hills and valleys, so that presents a number of issues (lower funding, higher costs for delivery). Many of the libraries have staff that serve half-time as directors, and only a few have directors holding an MLIS. Facing those difficulties the libraries still provide good service to their communities, with staff often working extra unpaid hours. With the PLSR suggestions now in the hands of DPI, SWLS libraries are hoping that extra funds or support may head their way to help address some of the shortcomings the system has when compared to other systems. COLAND members asked DPI if the data presented today could be updated and presented at a future COLAND meeting so that we could continue to review the data. DPI staff agreed to look at the data and provide it in an informative way for COLAND at a future meeting, likely in 2020 using updated information from the 2019 Annual Report.

8. **Agenda Building**

Future Locations (confirmed)

- September (9/13/19) – Wisconsin Rapids, McMillan Memorial Library (Van Pelt)
- November (11/8/19) Kenosha Public Schools (Liesch)
- January, 2020 - virtual meeting
- March, 2020 - Milton Public Library (DPI, Annette Smith)
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McCormick mentioned that with these upcoming meeting locations confirmed, mostly public libraries with one school library, we should look to an academic or special library for July, September and/or November. Healy-Plotkin offered up the State Law Library as a special library consideration.

Future Topics

- Vote on Member at Large to serve on COLAND Executive Committee
- Future Rural Library Data report
- Develop a plan to address the statutory duties of COLAND; suggested for

September

- PLSR Implementation updates

9. **Adjournment** (2:15p.m.)

Motion to adjourn by Myers, second by Healy-Plotkin. Meeting adjourned.

Respectfully submitted,
Bryan McCormick
Chair

Following the meeting a tour of the Platteville Public Library was provided to COLAND members.

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