

2020 WVLS Budget - draft - Exhibit 16
WVLS Board of Trustees Meeting - August 17, 2019

2020 Anticipated Income

County Appropriations	\$41,184.00
State Aid	\$908,691.00
Grants/Receipts	\$1,000.00
Interest	\$10,000.00
All Other Income	\$1,496,558.00
WVLS Reserves	\$324,000.00
2020 V-Cat Administration	\$72,232.00
2020 V-Cat Hardware Maintenance	\$15,000.00
2020 V-Cat Budget Balance	\$124,975.00
2020 V-Cat Reserves	\$425,000.00
2020 LEAN WI Budget	\$144,349.00
2020 LEAN WI Reserves	\$145,950.00
2020 P/T Accounts	\$50,000.00
2019 IT Budget	\$82,044.00
2019 IT P/T Accounts	\$85,020.00
2019 IT Reserves	\$27,988.00

2020 TOTAL INCOME

\$2,457,433.00

2020 Anticipated Expenses

Operating Expenditures	\$1,637,206.00
Operating WVLS	\$390,438.00
Operating - V-Cat	\$124,975.00
Operating - LEAN WI	\$144,349.00
Operating - P/T Accounts	\$50,000.00
Operating - WVLS IT	\$97,044.00
Operating - WVLS IT P/T Accounts	\$85,020.00
Salaries	\$500,000.00
Benefits	\$245,380.00
Nonoperating Expenditures	\$820,227.00
Resource Development Fund	\$110,000.00
Reserve Fund - WVLS	\$111,289.00
Reserve Fund - V-Cat	\$425,000.00
Reserve Fund - LEAN WI	\$145,950.00
Reserve Fund - WVLS IT	\$27,988.00

2020 TOTAL EXPENSES

\$2,457,433.00

Balance

\$0.00

WVLS Board of Trustees Meeting - August 17, 2019

2020 BUDGET - Draft

INCOME												
	2017	2017	2018	2018	2019	2019	2019	2019	2020	CHANGE FROM	% OF	CHANGE FROM
	REQUEST	ACTUAL	REQUEST	ACTUAL	REQUEST	7 MONTHS	EST. ACTUAL	REQUEST	2019 BUDGET	2019 BUDGET	2019 EST. ACTUAL	
All Other Income	\$1,183,449.10	\$1,170,449.10	\$1,351,961.00	\$1,351,961.00	\$1,623,084.00	\$1,641,679.00	\$1,641,679.00	\$1,496,558.00	(\$126,526.00)	92.205%	(\$145,121.00)	
County Appropriations	\$41,184.00	\$41,184.00	\$41,184.00	\$41,184.00	\$41,184.00	\$41,184.00	\$41,184.00	\$41,184.00	\$0.00	100.000%	\$0.00	
State Aid	\$851,944.00	\$851,944.00	\$851,944.00	\$851,944.00	\$851,944.00	\$851,944.00	\$851,944.00	\$908,691.00	\$56,747.00	106.661%	\$56,747.00	
Grants	\$27,090.00	\$27,090.00	\$28,373.00	\$30,299.00	\$56,747.00	\$56,747.00	\$56,747.00	\$1,000.00	(\$55,747.00)	1.762%	(\$55,747.00)	
Interest	\$10,000.00	\$2,000.00	\$10,000.00	\$1,662.00	\$10,000.00	\$883.00	\$2,000.00	\$10,000.00	\$0.00	100.000%	\$8,000.00	
TOTAL:	\$2,113,667.10	\$2,092,667.10	\$2,283,462.00	\$2,277,050.00	\$2,582,959.00	\$2,592,437.00	\$2,593,554.00	\$2,457,433.00	(\$125,526.00)	95.140%	(\$136,121.00)	
OPERATING EXPENDITURES												
	2017	2017	2018	2018	2019	2019	2019	2019	2020	CHANGE FROM	% OF	CHANGE FROM
ACCOUNT	REQUEST	ACTUAL	REQUEST	ACTUAL	REQUEST	7 MONTHS	EST. ACTUAL	REQUEST	2019 BUDGET	2019 BUDGET	2019 EST. ACTUAL	
121 Communications	\$8,350.00	\$8,350.00	\$7,450.00	\$3,303.00	\$7,000.00	\$1,623.00	\$7,000.00	\$5,150.00	(\$1,850.00)	73.571%	(\$1,850.00)	
122 Office Supplies	\$4,333.00	\$4,333.00	\$4,328.00	\$3,413.00	\$4,417.00	\$1,775.00	\$4,417.00	\$4,399.00	(\$18.00)	99.592%	(\$18.00)	
124 Postage/Delivery	\$164,105.00	\$164,105.00	\$163,155.00	\$154,016.00	\$165,595.00	\$92,807.00	\$165,595.00	\$170,000.00	\$4,405.00	102.660%	\$4,405.00	
125 Staff Travel	\$23,625.00	\$23,625.00	\$22,850.00	\$22,413.00	\$24,200.00	\$10,227.00	\$24,200.00	\$26,100.00	\$1,900.00	107.851%	\$1,900.00	
126 Board Travel	\$17,870.00	\$17,870.00	\$16,440.00	\$6,897.00	\$15,790.00	\$3,967.00	\$15,790.00	\$15,520.00	(\$270.00)	98.290%	(\$270.00)	
129 Insurance, Dues, Audit	\$22,892.00	\$22,892.00	\$24,152.00	\$18,916.00	\$23,907.00	\$18,777.00	\$23,907.00	\$24,822.00	\$915.00	103.827%	\$915.00	
134 Special Projects	\$17,836.10	\$17,836.10	\$0.00	\$0.00	\$25,000.00	\$7,302.00	\$25,000.00	\$3,000.00	(\$22,000.00)	12.000%	(\$22,000.00)	
135 Workshops	\$17,400.00	\$17,400.00	\$16,848.00	\$11,972.00	\$16,848.00	\$8,808.00	\$16,848.00	\$16,348.00	(\$500.00)	97.032%	(\$500.00)	
136 Equipment Maint./Supplies	\$4,984.00	\$4,984.00	\$4,984.00	\$2,855.00	\$4,984.00	\$1,329.00	\$4,984.00	\$4,484.00	(\$500.00)	89.968%	(\$500.00)	
140 Contracts	\$46,650.00	\$46,650.00	\$44,250.00	\$43,691.00	\$44,150.00	\$21,767.00	\$44,150.00	\$44,950.00	\$800.00	101.812%	\$800.00	
149 Library Materials	\$62,816.00	\$62,816.00	\$71,873.00	\$58,183.00	\$71,500.00	\$34,769.00	\$71,500.00	\$61,665.00	(\$9,835.00)	86.245%	(\$9,835.00)	
166 Payroll Liabilities	\$5,000.00	\$0.00	\$5,000.00	\$3,552.00	\$5,000.00	\$6,234.00	\$6,234.00	\$5,000.00	\$0.00	100.000%	(\$1,234.00)	
180 Outlay	\$4,000.00	\$4,000.00	\$4,000.00	\$8,538.00	\$4,000.00	\$0.00	\$4,000.00	\$4,000.00	\$0.00	100.000%	\$0.00	
300 Grant Projects	\$27,090.00	\$27,090.00	\$27,090.00	\$30,299.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	
500 V-Cat Project	\$110,700.00	\$110,700.00	\$125,525.00	\$104,815.00	\$128,725.00	\$16,743.00	\$128,725.00	\$124,975.00	(\$3,750.00)	97.087%	(\$3,750.00)	
600 LEAN WI			\$125,460.00	\$70,341.00	\$175,610.00	\$48,342.00	\$175,610.00	\$144,349.00	(\$31,261.00)	82.199%	(\$31,261.00)	
700 Pass Through Accounts			\$25,000.00	\$25,000.00	\$30,000.00	\$48,595.00	\$48,595.00	\$50,000.00	\$20,000.00	166.667%	\$1,405.00	
800 IT Support	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	100.000%	\$0.00	
800 IT Services and Programs	\$115,400.00	\$115,400.00	\$113,727.00	\$86,451.40	\$130,870.00	\$71,272.00	\$130,870.00	\$97,044.00	(\$33,826.00)	74.153%	(\$33,826.00)	
800 IT Pass Through Accounts					\$111,227.00	\$83,055.00	\$111,227.00	\$85,020.00	(\$26,207.00)	76.438%	(\$26,207.00)	
Total:	\$663,051.10	\$658,051.10	\$807,132.00	\$659,655.40	\$993,823.00	\$482,392.00	\$1,013,652.00	\$891,826.00	(\$101,997.00)	89.737%	(\$121,826.00)	
SALARIES/BENEFITS												
	2017	2017	2018	2018	2019	2019	2019	2019	2020	CHANGE FROM	% OF	CHANGE FROM
ACCOUNT	REQUEST	ACTUAL	REQUEST	ACTUAL	REQUEST	7 MONTHS	EST. ACTUAL	REQUEST	2019 BUDGET	2019 BUDGET	2019 EST. ACTUAL	
111 Regular salaries	\$458,809.00	\$458,809.00	\$460,000.00	\$441,005.00	\$480,000.00	\$245,644.00	\$480,000.00	\$500,000.00	\$20,000.00	104.167%	\$20,000.00	
113 Employee benefits	\$257,197.00	\$257,197.00	\$268,398.00	\$213,845.00	\$244,984.00	\$104,292.00	\$244,984.00	\$245,380.00	\$396.00	100.162%	\$396.00	
Subtotal:	\$716,006.00	\$716,006.00	\$728,398.00	\$654,850.00	\$724,984.00	\$349,936.00	\$724,984.00	\$745,380.00	\$20,396.00	102.813%	\$20,396.00	

WVLS Board of Trustees Meeting - August 17, 2019

NON-OPERATING EXPENDITURES												
		2017	2017	2018	2018	2019	2019	2019	2020	CHANGE FROM	% OF	CHANGE FROM
	<u>ACCOUNT</u>	<u>REQUEST</u>	<u>ACTUAL</u>	<u>REQUEST</u>	<u>ACTUAL</u>	<u>REQUEST</u>	<u>7 MONTHS</u>	<u>EST. ACTUAL</u>	<u>REQUEST</u>	<u>2019 BUDGET</u>	<u>2019 BUDGET</u>	<u>2019 EST. ACTUAL</u>
164	Resource Development	\$155,000.00	\$100.00	\$155,000.00	\$100.00	\$155,000.00	\$0.00	\$500.00	\$110,000.00	(\$45,000.00)	70.968%	\$109,500.00
165	Reserve Fund	\$169,000.00	\$0.00	\$169,000.00	\$0.00	\$169,000.00	\$0.00	\$0.00	\$111,289.00	(\$57,711.00)	65.851%	\$111,289.00
500	Reserve Fund - V-Cat	\$330,000.00	\$330,000.00	\$378,700.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$425,000.00	\$25,000.00	106.250%	\$425,000.00
600	Reserve Fund - LEAN WI			\$55,040.00	\$7,954.00	\$106,380.00	\$0.00	\$0.00	\$145,950.00	\$39,570.00	137.197%	\$145,950.00
800	Reserve Fund - WVLS IT	\$80,610.00	\$80,610.00	\$17,282.00	\$647.00	\$33,772.00	\$33,772.00	\$33,772.00	\$27,988.00	(\$5,784.00)	82.873%	(\$5,784.00)
Subtotal:		\$734,610.00	\$410,710.00	\$775,022.00	\$8,701.00	\$864,152.00	\$33,772.00	\$34,272.00	\$820,227.00	(\$43,925.00)	94.917%	\$785,955.00
GRAND TOTAL:		\$2,113,667.10	\$1,784,767.10	\$2,310,552.00	\$1,323,206.40	\$2,582,959.00	\$866,100.00	\$1,772,908.00	\$2,457,433.00	(\$24,029.00)	95.140%	\$805,851.00
									\$0.00			

Breakdown of 2020 V-Cat Annual Budget								
Shared Costs	2014 Budget	2015 Budget	2016 Budget	2017 Budget	New III Contract 2018 Budget	2019 Budget	2020 Budget	Projected 2021 Budget
V-Cat Administration Fee	\$35,000	\$55,000	\$60,000	\$62,500	\$64,500	\$67,000	\$72,232.45	\$75,500
2018 Reserve Fund Overage	\$0	\$0	\$0	\$0	\$0	\$0	-\$1,232.45	\$0
Telephone (Teleforms lines)	\$2,100	\$2,200	\$2,200	\$2,200	\$4,000	\$2,200	\$2,200	\$2,200
Supplies	\$2,000	\$2,000	\$500	\$250	\$250	\$250	\$250	\$250
Delivery Services	\$18,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
V-Cat Travel & Cont. Ed	\$6,750	\$8,000	\$8,000	\$7,000	\$7,000	\$7,000	\$7,000	\$8,000
ILS User Grp. Membership	\$200	\$200	\$250	\$250	\$275	\$275	\$275	\$275
Audit	\$1,100	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0
Cataloging (OCLC)	\$41,500	\$32,000	\$32,000	\$30,000	\$27,500	\$27,500	\$27,500	\$27,500
ILS Contract include: Telecirc/Ecommerce/Content Café/Txt Msg/SIP-API/Licenses	\$33,000	\$33,000	\$40,000	\$42,000	\$58,000	\$61,000	\$64,000	\$66,500
Ecommerce Transaction Fees	\$0	\$0	\$0	\$0	\$0	\$1,000	\$1,000	\$1,000
Discovery Subscription	\$0	\$0	\$0	\$14,000	\$14,000	\$15,000	\$15,250	\$16,250
Equipment Maintenance	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Long Term Replacement Fund	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$0	\$0
Contingency Fund	\$5,000	\$5,000	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
Special Projects	\$0	\$7,500	\$17,500	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Database Clean up (Backstage)	\$0	\$0	\$6,000	\$6,500	\$6,000	\$6,000	\$4,000	\$4,000
Totals:	\$164,650	\$166,100	\$188,950	\$188,200	\$205,025	\$210,725	\$210,975	\$219,975

2019 V-CAT ANNUAL MAINTENANCE FEE SHARES

V-CAT MEMBERS (Does not include: barcodes, patron cards, mailer/postage, telecommunications, email, antivirus, or any other local library costs)	2018 ANNUAL CIRC.	% OF TOTAL CIRC	2018 Holdings	% of TOTAL Holdings	AVG % of Annual Circ & Holdings	2019 V-CAT MAINTENANCE	2020 V-CAT MAINTENANCE	2021 V-CAT MAINTENANCE
Clark County								
Abbotsford PL	30,167	1.480%	26,258	2.333%	1.90655%	\$3,820.45	\$4,022.35	\$4,193.94
Colby PL	87,641	4.299%	29,889	2.656%	3.47747%	\$6,623.70	\$7,336.59	\$7,649.56
Dorchester PL	12,419	0.609%	21,331	1.896%	1.25236%	\$2,700.42	\$2,642.16	\$2,754.87
Granton PL	11,526	0.565%	29,272	2.601%	1.58329%	\$3,259.93	\$3,340.34	\$3,482.84
Greenwood PL	23,672	1.161%	10,205	0.907%	1.03400%	\$2,245.95	\$2,181.47	\$2,274.53
Loyal PL	15,093	0.740%	24,999	2.221%	1.48091%	\$3,174.09	\$3,124.36	\$3,257.64
Neillsville PL	41,522	2.037%	24,260	2.156%	2.09627%	\$4,479.53	\$4,422.60	\$4,611.26
Owen PL	19,630	0.963%	25,739	2.287%	1.62507%	\$3,579.97	\$3,428.48	\$3,574.74
Thorp PL	36,030	1.767%	26,920	2.392%	2.07976%	\$4,534.16	\$4,387.77	\$4,574.95
Withee PL	8,995	0.441%	13,939	1.239%	0.83994%	\$1,741.65	\$1,772.07	\$1,847.66
Forest County								
Crandon PL	28,332	1.390%	22,470	1.997%	1.69324%	\$3,574.54	\$3,572.31	\$3,724.71
Laona PL	8,210	0.403%	18,744	1.666%	1.03418%	\$2,215.25	\$2,181.87	\$2,274.95
Wabeno PL	4,031	0.198%	8,954	0.796%	0.49670%		\$1,047.94	\$1,092.63
Langlade County								
Antigo PL	123,720	6.069%	57,463	5.106%	5.58749%	\$12,119.82	\$11,788.20	\$12,291.07
Lincoln County								
Merrill PL	165,389	8.113%	88,357	7.852%	7.98212%	\$17,254.62	\$16,840.27	\$17,558.66
Tomahawk PL	71,854	3.525%	55,974	4.974%	4.24928%	\$8,687.17	\$8,964.93	\$9,347.36
Marathon Co PL	805,435	39.508%	352,703	31.342%	35.42498%	\$75,039.50	\$74,737.84	\$77,926.10
Oneida County								
Minocqua PL	150,782	7.396%	51,965	4.618%	6.00691%	\$12,546.07	\$12,673.08	\$13,213.71
Rhineland PL	161,779	7.935%	98,839	8.783%	8.35931%	\$17,903.86	\$17,636.06	\$18,388.40
Three Lakes PL	31,295	1.535%	31,686	2.816%	2.17539%	\$5,012.00	\$4,589.54	\$4,785.32
Taylor County								
Gilman PL	17,377	0.852%	13,368	1.188%	1.02014%	\$2,413.82	\$2,152.25	\$2,244.06
Medford PL	107,035	6.722%	49,605	4.413%	5.56757%	\$11,482.29	\$11,746.17	\$12,247.25
Rib Lake PL	22,865	1.122%	22,577	2.006%	1.56391%	\$3,398.46	\$3,299.47	\$3,440.22
Stetsonville PL	14,406	0.707%	8,962	0.796%	0.75151%	\$1,622.95	\$1,585.50	\$1,653.14
Westboro PL	9,483	0.465%	10,782	0.958%	0.71164%	\$1,294.80	\$1,501.38	\$1,565.43
WVLS	0	0.000%	0	0.000%	0.00000%	\$0.00	\$0.00	\$0.00
TOTAL:	2,038,688	100.00%	1,125,321	100.000%	100.000%	\$210,725.00	\$210,975.00	\$219,975.00

* 2019 Budget includes Sierra Licenses and the collection & circulation numbers come from the WVLS Annual Statistics Booklet.

2020 LEAN Wisconsin Budget Summary

Version 1 (Aug 2019)

Estimated Balance - Jan 1, 2020	\$ 88,078.00	Operating Expenses	\$144,349.00
IFLS Partner Total	\$63,803.00	Non-Operating Expenses	\$30,100.00
NWLS Partner Total	\$ 57,205.00	Reserve Funds	\$ 115,850.00
Other Partner Total (Placeholder)	\$ -	Total Appropriations	\$ 290,299.00
WVLS Partner Total	\$ 63,213.00		
Service Revenue	\$ -		
Prepaid Service Credit	\$ 18,000.00		

\$ -

Total Funds \$ 290,299.00

Funding Sources

Appropriation Classification	Joint	Partners			Associates
		IFLS	WVLS	NWLS	
Operating	\$95,303.00	\$16,950.00	\$ 19,106.00	\$12,990.00	
Non-Operating	\$30,100.00	\$0.00	\$0.00	\$0.00	
Lifecycle Reserves	\$ 62,000.00	\$ 13,634.00	\$ 31,020.00	\$ 9,196.00	
Totals	\$ 187,403.00	\$ 30,584.00	\$ 50,126.00	\$ 22,186.00	
Other Revenues					
Infrastructure Services	\$ 18,000.00				
Grants					
Starting Balances*	\$ 55,346.00	\$ 4,800.00	\$ 24,932.00	\$ 3,000.00	
Totals	\$ 73,346.00	\$ 4,800.00	\$ 24,932.00	\$ 3,000.00	
Expenditures	\$ 187,403.00	\$ 30,584.00	\$ 50,126.00	\$ 22,186.00	
Less Other Revenues	\$ 114,057.00	\$ 25,784.00	\$ 25,194.00	\$ 19,186.00	
Partner Shares	\$ 38,019.00	\$ 25,784.00	\$ 25,194.00	\$ 19,186.00	

*Starting balance includes planned reserves plus unexpended joint and system-specific funds known as of this draft

2020 LEAN Wisconsin Appropriations Plan

Version 1 (Aug 2019)

Account #	Account	Appropriation	Joint	Source IFLS	WVLS	NWLS	(Placeholder 2)	Total
6-6210	LICENSING AND SERVICES	\$137,859.00						
	Cloud Storage/Backup	AWS S3	\$150.00					\$150.00
	DNS Registration		\$300.00	\$100.00	\$500.00	\$100.00		\$1,000.00
	SSL SAN		\$1,200.00					\$1,200.00
	Collaboration Management Tools		\$15,159.00					
	Web/Video/Voice Meeting Services	gotomeeting, uberconf	\$7,500.00					\$7,500.00
	Helpdesk/Knowledgebase Service	Help Scout	\$6,000.00					\$6,000.00
	Team Messaging / File Sharing	Slack	\$720.00					\$720.00
	Team Task/Project Management	SmartSheet	\$133.00		\$356.00			\$489.00
	Security and Password Management	1Password	\$450.00					\$450.00
	Technology Management Tools		\$8,480.00					
	Resource/Asset Management							\$0.00
	Web Server Management	Server Pilot	\$240.00					\$240.00
	Booking Management Service	Lend-Items	\$240.00					\$240.00
	Mobile Device Management	JAMF Pro			\$200.00			\$200.00
	Automated Service Status Mgmt	StatusCake (or similar)	\$1,800.00					\$1,800.00
	Network Monitoring / Intelligence	LibreNMS (addons), other	\$1,200.00					\$1,200.00
	Computer Management / Remote Access	logmein	\$4,800.00					\$4,800.00
	Infrastructure Services and Licensing		\$78,460.00					
	TEACH/BadgerNet Head-End Circuits			\$3,000.00	\$3,000.00	\$3,000.00		\$9,000.00
	WiscNet Membership			\$1,500.00	\$1,500.00	\$1,500.00		\$4,500.00
	WiscNet Network Services		\$30,460.00					\$30,460.00
	WiscNet Data Center Facilities (RDC rack 1)		\$16,500.00					\$16,500.00
	CVTC Data Center Facilities (RDC rack 2 - Collaborative Backup)		\$18,000.00					\$18,000.00
	MS CIS Licensing for RDC		\$0.00					\$0.00
	Core Services Licensing		\$33,410.00					
	System State	Faronics Deep Freeze		\$2,450.00	\$3,150.00	\$1,960.00		\$7,560.00
	Antivirus	Faronics Antivirus		\$4,200.00	\$5,250.00	\$2,660.00		\$12,110.00
	Computer Session Management	Pharos Signup		\$2,250.00	\$2,250.00	\$2,250.00		\$6,750.00
	Common Software Update Service	(Faronic CC, PDQ, other)		\$2,400.00	\$2,400.00	\$1,520.00		\$6,320.00
	Other Joint-use Licensing		\$670.00					
	Screen Recording/Screencasting software	Screencast-o-matic (10 user subscriptions)	\$120.00					\$120.00
	PDF Editor software license	Nitro PDF Pro (perpetual)						\$0.00
	PDF Editor software annual maintenance	Nitro 'VIP' subscription (annual)		\$50.00	\$500.00			\$550.00
	Other							\$0.00
6-6250	TRAVEL	\$3,400.00						
	Local-System reimbursement for staff travel expenses			\$1,000.00				\$1,000.00
	LEAN WI reimbursement for joint projects and support efforts		\$2,400.00					\$2,400.00
	Other		\$0.00					\$0.00
6-6290	INSURANCE	\$990.00						
	Insurance for LEANWI Infrastructure (LEANWI Only)		\$990.00					\$990.00
	Insurance for Collaborative Backup/Archive Infrastructure		\$0.00					\$0.00
	Other		\$0.00					\$0.00

6-6360	MAINTENANCE								\$2,100.00
	Cabling, IF Modules, joint-use incidentals								\$1,500.00
	Recycling								\$450.00
	Tools								\$150.00
	Other								\$0.00
6-6650	RESERVE FUND								\$145,950.00
	Resource Development - Future Projects (Discretionary)								\$15,100.00
	Lifecycle Maintenance - Core Infrastructure Cap (2021-2025)								\$0.00
	Host Cluster Servers (2021-2027)								\$8,000.00
	Performant SAN (2024-2029) (Active Virtualization Storage)	Dell Compellant							\$12,000.00
	Large Cap SAN (2022-2029) (Cold Preservation and Archive Storage)	Dell MD3860i							\$21,000.00
	Core switching and routers (2020/2021 - 2023)								\$12,000.00
	Lifecycle Maintenance - MS Core Infrastructure Suite Lic. (2021-2024)								\$9,000.00
	Lifecycle Maintenance - MS Client Services Licensing	SCCM, CALS, etc.			\$4,584.00	\$3,820.00	\$3,056.00		\$11,460.00
	Lifecycle Maintenance - LWIN Core Service licensing	Faronics DF and AV			\$9,050.00	\$7,200.00	\$6,140.00		\$22,390.00
	Capital Procurement Assistance (2020) - Recovery Reserve					\$20,000.00			\$20,000.00
	Contingency fund: D/R or suppliment unplanned projects				\$15,000.00				\$15,000.00
	Other								\$0.00
6-6800	CAPITAL								\$0.00
	Core Switching updates								\$0.00
	Core Router updates							(some already spent - but not full amount)	\$0.00
	PC Purchasing Projects								\$0.00
	Other								\$0.00
TOTALS					\$187,403.00	\$30,584.00	\$50,126.00	\$22,186.00	\$290,299.00

2020 Information Technology Appropriations Plan

Draft 1 (Aug 2019)

Estimated Starting Balance - Jan 1, 2020	\$	13,350.00		Operating Expenses	\$102,044.00
ILS Consortium Maintenance Rev.	\$	15,000.00		Non-Operating Expenses	\$5,000.00
Network and Enterprise Services Rev.	\$	52,375.00		WVLS Lifecycle Reserve	\$22,050.00
				LEAN WI WLVS Share	\$63,213.00
				LEAN WI CPA Project	\$0.00
				Total	\$192,307.00
Passthrough Revenue		\$85,020.00			
Allocation from WVLS State Aide		\$27,500.00			
Total Funds				Remaining (contingency):	\$938.00
		\$	193,245.00		

Account #	Account	Appropriation	Expected Passthrough	Balance
8-6210	COMMUNICATIONS	\$11,500.00		\$11,500.00
	WCAN Membership and 1Gbps Circuit	\$5,000.00		\$5,000.00
	Email and Web Service (WVLS Accounts)	\$2,800.00		\$2,800.00
	Slack	\$900.00		\$900.00
	MS Windows Professional with SA (10) - Year 3	\$1,200.00	\$1,200.00	\$0.00
	Asset Management Software	\$1,000.00		\$1,000.00
	PDF Software Upgrades	\$800.00		\$800.00
	Other	\$1,000.00		\$1,000.00
8-6360	MAINT. & SUPPLIES	\$1,000.00		\$1,000.00
	PC Replacement Incidental Parts / Peripherals	\$1,000.00		\$1,000.00
	Other	\$0.00		\$0.00
8-6490	Digital Content	\$60,044.00		\$60,044.00
	Digital Library Shares	\$53,130.00	\$52,827.00	\$303.00
	OverDrive Advantage - WPLC Holds Relief	\$6,914.00	\$7,193.00	(\$279.00)
	OverDrive Advantage - WVLS	\$0.00	\$0.00	\$0.00
	Other	\$0.00		\$0.00
8-6650	RESERVE FUND orig \$70,610	\$27,988.00		\$22,988.00
	Resource Development - Future Internal Projects (Discretionary)	\$5,000.00		5000 \$5,000.00

	Lifecycle Maintenance - Staff Equipment (2021-2025)	\$16,250.00		\$3,250.00	\$16,250.00
	Lifecycle Maintenance - WVLS and Members' Infrastructure Maint.	\$5,000.00		\$500.00	
	Lifecycle Maintenance - Staff Licensing (2021-2024)	\$800.00		\$400.00	\$800.00
	Contingency fund for disaster recovery or unplanned projects	\$938.00			\$938.00
	Other	\$0.00			\$0.00

8-6800	OUTLAY				\$29,500.00
	Staff Laptops and Equip				
	Capital Procurement Assistance Project (seeding, via LEAN WI)	\$0.00			
	Library Computers and Equipment (full capitalization)	\$25,000.00	\$25,000.00		\$25,000.00
	Mobile Maker Space Lab(s) Maintenance - (Rachel M)	\$3,000.00		\$3,000.00	\$3,000.00
	Workstation Equipment (Displays, Docking Stations, etc.)	\$1,500.00		\$1,500.00	\$1,500.00
	Other	\$0.00			\$0.00

TOTALS		\$130,032.00	\$85,020.00	\$23,074.00	
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- Expenses Shared with Member Libraries and System Partners*
- Expenses internal to WVLS operations (not shared)*
- Expenses passed through directly to libraries consuming service*

EMPLOYEE ROSTER 2020
 WISCONSIN VALLEY LIBRARY SERVICE

PROJECTIONS for August 2019 BOT meeting

Name	Hired	Title	P.G. 2020	Step 2020			
Sepnafski, Marla	8/30/1982	Director (10/1/2007)	43	G-2 (5/27) G-3 (5/27)	\$39.94	\$83,075.20	\$83,075.20
Klingbeil, Joshua	8/24/2009	IT Director	37	H-3 (2/23) H-4 (2/23)	\$30.72	\$63,897.60	\$63,897.60
Wendt, Kristine Adams	1/3/2011	Public Lib Consultant 10%	37	H-5 (7/3) H-6 (7/3)	\$30.72	\$6,389.76	\$6,389.76
Schulz, Kyle	2/26/2018	ILS Administrator	37	D-1 (8/27) E-1 (8/28)	\$28.54 \$29.06	\$44,179.92 \$15,459.92	\$59,639.84
Hildebrand, Augo	7/18/2011	Accounting/HR Specialist 38%	28	G-4 (04/10) G-5 (04/10)	\$24.00	\$18,960.00	\$18,960.00
OPEN		Technology Support 38%	26	F-1 F-2	\$22.22	\$17,553.80	\$17,553.80
Hafemeister, Sue	2/4/2009	Administrative Assist 38%	26	E-5 (2/03) E-6 (2/03)	\$21.82	\$17,237.80	\$17,237.80
Hamland, Anne	7/4/2016	Public Lib Consult	37	C-1 (7/10) D-1 (7/11)	\$27.31 \$28.54	\$28,402.40 \$29,681.60	\$58,084.00
Open		Tech Specialist	26	A-1 A-2	\$17.86	\$37,148.80	\$37,148.80
Matczak, Jamie	1/8/2018	Education Consultant	37	G-1 (7/10) H-1 (7/11)	\$30.17 \$30.72	\$31,376.80 \$31,948.80	\$63,325.60
Metzler, Rachel	10/8/2018	ILS admin	37	C-1 (04/9) D-1 (04/10)	\$27.31 \$28.54	\$13,108.80 \$41,097.60	\$54,206.40
TOTAL						\$479,518.80	\$479,518.80

SALARY SCHEDULE for 2020

Classification	Pay Grade	Steps							
		Step A (6 months)	Step B (1 year)	Step C (1 year)	Step D (5 years)	Step E (5 years)	Step F (5 years)	Step G (5 years)	Step H
Director	43	\$63,939.20	\$71,240.00	\$74,755.20	\$78,332.80	\$79,809.60	\$81,307.20	\$82,867.20	\$84,406.40
Assistant Director	40	\$56,534.40	\$62,649.60	\$65,769.60	\$68,868.80	\$70,158.40	\$71,448.00	\$72,820.80	\$74,193.60
Librarian III	37	\$48,942.40	\$54,121.60	\$56,804.80	\$59,363.20	\$60,444.80	\$61,568.00	\$62,753.60	\$63,897.60
Administrative Ass't	37	\$48,942.40	\$54,121.60	\$56,804.80	\$59,363.20	\$60,444.80	\$61,568.00	\$62,753.60	\$63,897.60
ILS Support	35	\$45,760.00	\$50,169.60	\$52,436.80	\$54,641.60	\$55,577.60	\$56,555.20	\$57,657.60	\$58,718.40
Business Administ.	34	\$43,888.00	\$48,484.80	\$50,772.80	\$53,019.20	\$53,955.20	\$54,995.20	\$55,993.60	\$57,075.20
Librarian II	33	\$49,316.80	\$47,382.40	\$49,628.80	\$51,854.40	\$52,811.20	\$53,768.00	\$54,766.40	\$55,806.40
Librarian I	30	\$40,289.60	\$44,449.60	\$46,508.80	\$48,609.60	\$49,441.60	\$50,377.60	\$51,292.80	\$52,291.20
Technician	30	\$40,289.60	\$44,449.60	\$46,508.80	\$48,609.60	\$49,441.60	\$50,377.60	\$51,292.80	\$52,291.20
NES Administrator	29	\$38,937.60	\$43,118.40	\$45,219.20	\$47,424.00	\$48,360.00	\$49,316.80	\$50,273.60	\$51,251.20
Library Ass't III	28	\$38,708.80	\$42,598.40	\$44,532.80	\$46,508.80	\$47,361.60	\$48,256.00	\$49,200.00	\$50,876.80
Office Manager	26	\$37,148.80	\$40,872.00	\$42,681.60	\$44,574.40	\$45,385.60	\$46,217.60	\$47,028.80	\$47,902.40
Library Ass't II	26	\$37,148.80	\$40,872.00	\$42,681.60	\$44,574.40	\$45,385.60	\$46,217.60	\$47,028.80	\$47,902.40
Technology Support	26	\$37,148.80	\$40,872.00	\$42,681.60	\$44,574.40	\$45,385.60	\$46,217.60	\$47,028.80	\$47,902.40
AV Technician	22	\$34,236.80	\$37,606.40	\$39,270.40	\$40,996.80	\$41,724.80	\$42,432.00	\$43,222.40	\$44,012.80
Tech Support Speci	19	\$32,510.40	\$35,609.60	\$37,169.60	\$38,729.60	\$39,374.40	\$40,060.80	\$40,851.20	\$41,579.20
Library Ass't I	17	\$31,054.40	\$33,945.60	\$35,505.60	\$36,940.80	\$37,606.40	\$38,230.40	\$38,979.20	\$39,707.20
Clerical Ass't II	17	\$31,054.40	\$33,945.60	\$35,505.60	\$36,940.80	\$37,606.40	\$38,230.40	\$38,979.20	\$39,707.20
Clerical Ass't I	12	\$28,204.80	\$30,825.60	\$32,156.80	\$33,176.00	\$33,966.40	\$34,632.00	\$35,235.20	\$35,817.60
Clerical Aide	8	\$26,208.00	\$28,558.40	\$29,702.40	\$30,992.00	\$31,449.60	\$32,073.60	\$32,572.80	\$33,155.20
Clerk I	4	\$17,305.60	\$18,886.40	\$19,635.20	\$20,425.60	\$20,779.20	\$21,174.40	\$21,486.40	\$21,798.40

SALARY RATE SCHEDULE FOR 2020

Appendix B

Classification	Pay Grade	Step A (6 months)	Step B (1 year)	Step C (1 year)	Step D (5 years)	Step E (5 years)	Step F (5 years)	Step G (5 years)	Step H
Director	43	\$30.74	\$34.25	\$35.94	\$37.66	\$38.37	\$39.09	\$39.84	\$40.58
Assistant Director	40	\$27.18	\$30.12	\$31.62	\$33.11	\$33.73	\$34.35	\$35.01	\$35.67
Librarian III	37	\$23.53	\$26.02	\$27.31	\$28.54	\$29.06	\$29.60	\$30.17	\$30.72
Administrative Ass't	37	\$23.53	\$26.02	\$27.31	\$28.54	\$29.06	\$29.60	\$30.17	\$30.72
ILS Support	35	\$22.00	\$24.12	\$25.21	\$26.27	\$26.72	\$27.19	\$27.72	\$28.23
Business Administ.	34	\$21.10	\$23.31	\$24.41	\$25.49	\$25.94	\$26.44	\$26.92	\$27.44
Librarian II	33	\$23.71	\$22.78	\$23.86	\$24.93	\$25.39	\$25.85	\$26.33	\$26.83
Librarian I	30	\$19.37	\$21.37	\$22.36	\$23.37	\$23.77	\$24.22	\$24.66	\$25.14
Technician	30	\$19.37	\$21.37	\$22.36	\$23.37	\$23.77	\$24.22	\$24.66	\$25.14
NES administrator	29	\$18.72	\$20.73	\$21.74	\$22.80	\$23.25	\$23.71	\$24.17	\$24.64
Library Ass't III	28	\$18.61	\$20.48	\$21.41	\$22.36	\$22.77	\$23.20	\$24.00	\$24.46
Office Manager	26	\$17.86	\$19.65	\$20.52	\$21.43	\$21.82	\$22.22	\$22.61	\$23.03
Library Ass't II	26	\$17.86	\$19.65	\$20.52	\$21.43	\$21.82	\$22.22	\$22.61	\$23.03
Technology Support	26	\$17.86	\$19.65	\$20.52	\$21.43	\$21.82	\$22.22	\$22.61	\$23.03
AV Technician	22	\$16.46	\$18.08	\$18.88	\$19.71	\$20.06	\$20.40	\$20.78	\$21.16
Tech Support Speci	19	\$15.63	\$17.12	\$17.87	\$18.62	\$18.93	\$19.26	\$19.64	\$19.99
Library Ass't I	17	\$14.93	\$16.32	\$17.07	\$17.76	\$18.08	\$18.38	\$18.74	\$19.09
Clerical Ass't II	17	\$14.93	\$16.32	\$17.07	\$17.76	\$18.08	\$18.38	\$18.74	\$19.09
Clerical Ass't I	12	\$13.56	\$14.82	\$15.46	\$15.95	\$16.33	\$16.65	\$16.94	\$17.22
Clerical Aide	8	\$12.60	\$13.73	\$14.28	\$14.90	\$15.12	\$15.42	\$15.66	\$15.94
Clerk I	4	\$8.32	\$9.08	\$9.44	\$9.82	\$9.99	\$10.18	\$10.33	\$10.48