

A G E N D A

Council on Library and Network Development
 Milwaukee Public Library - Mitchell Street Branch
 906 W. Historic Mitchell St.
 Milwaukee, WI 53204

March 8, 2019
 9:00 a.m. - 3:00 p.m.

Virtual Meeting:

Join Skype Meeting on a computer: <https://meet.lync.com/widpiprd/alison.hiam/61MZ41GP>

Join by phone: Dial-in Number: (872)703-5321 Conference ID: 31861903

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| <p>1. Call to Order
 Action
 Roll Call/Determination of Quorum
 Information
 Adoption of Agenda
 Action
 Approval of January 11, 2019 Meeting Minutes
 Action</p> | <p>Bryan McCormick,
 <i>COLAND Chair</i>;
 Becki George,
 <i>COLAND Secretary</i>;
 All</p> |
| <p>2. Welcome to Mitchell Street Branch of Milwaukee Public Library</p> | <p>Paula Kiely and
 Anthony Fraus</p> |
| <p>3. Report of the Chair
 Information, discussion</p> | <p>Bryan McCormick</p> |
| <p>4. PLSR Report
 [Public Library System Standards s. 43.07(1)]</p> | <p>Paula Kiely and
 John Thompson</p> |
| <p>5. PLSR Listening Sessions
 Information, discussion Public Library System Standards s. 43.07(1)
 Questions for Listening Sessions</p> | <p>John Debacher and
 Bryan McCormick</p> |
| <p>6. Lunch
 Discussion</p> | <p>All</p> |
| <p>7. DPI Update
 Biennial Reports s. 43.07(4), (5), (7)</p> | <p>DPI Staff</p> |
| <p>8. Legislative Update
 Information, discussion - Biennial Library Service Budget s. 43.07(6)</p> | <p>DPI Staff</p> |
| <p>9. Tour of Mitchell Street Branch Library</p> | <p>Anthony Fraus</p> |

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| <p>10. Biannual COLAND Report to the State Superintendent
Biennial Report</p> | <p>Bryan McCormick</p> |
| <p>11. Rolling Agenda Proposal</p> | <p>Terry Berres</p> |
| <p>12. Nominating Committee</p> | <p>Bryan McCormick</p> |
| <p>13. Future Meetings
Information, discussion, action</p> <ul style="list-style-type: none"> ● Suggestions for Future Agenda Items ● Future Meeting Dates and Locations: <ul style="list-style-type: none"> ○ May (5/10/19) - Tomahawk School District (confirmed) ○ July (7/12/19) - Platteville ○ September (9/13/19) ○ November (11/8/19) ● Map of Past COLAND Meetings <ul style="list-style-type: none"> ○ Other Suggested Locations: Kaukauna, Milton Public Library, UWEC – Barron County College | <p>Bryan McCormick</p> |
| <p>14. Review follow-up items
Discussion</p> | <p>Bryan McCormick</p> |
| <p>15. Announcements</p> | <p>All</p> |
| <p>16. Adjournment</p> | <p>Bryan McCormick</p> |

43.07 Council on library and network development. The state superintendent and the division shall seek the advice of and consult with the council on library and network development in performing their duties in regard to library service. The state superintendent or the administrator of the division shall attend every meeting of the council. The council may initiate consultations with the department and the division. The council shall:

- (1) Make recommendations to the division in regard to the development of standards for the certification of public librarians and standards for public library systems under s. [43.09](#).
- (2) Advise the state superintendent in regard to the general policies and activities of the state's program for library development, interlibrary cooperation and network development.
- (3) Advise the state superintendent in regard to the general policies and activities of the state's program for the development of school library media programs and facilities and the coordination of these programs with other library services.
- (4) Hold a biennial meeting for the purpose of discussing the report submitted by the state superintendent under s. [43.03 \(3\) \(d\)](#). Notice of the meeting shall be sent to public libraries, public library systems, school libraries and other types of libraries and related agencies. After the meeting, the council shall make recommendations to the state superintendent regarding the report and any other matter the council deems appropriate.
- (5) On or before July 1 of every odd-numbered year, transmit to the state superintendent a descriptive and statistical report on the condition and progress of library services in the state and recommendations on how library services in the state may be improved. The state superintendent shall include the report as an addendum to the department's biennial report under s. [15.04 \(1\) \(d\)](#).
- (6) Review that portion of the budget of the department relating to library service. Recommendations of the council in regard to the budget shall accompany the department's budget request to the governor.
- (7) Receive complaints, suggestions and inquiries regarding the programs and policies of the department relating to library and network development, inquire into such complaints, suggestions and inquiries, and advise the state superintendent and the division on any

action to be taken.

History: 1979 c. 347; 1983 a. 524; 1985 a. 177; 1995 a. 27; 1997 a. 27.

**Council on Library and Network Development
Meeting Minutes**

**Virtual Meeting, originating from
Resources for Libraries and Lifelong Learning
2109 S. Stoughton Rd., Madison, WI**

January 11, 2019

Members Present:

Terrence Berres, Franklin
Joan Robb, Green Bay
Nick Dimassis, Beloit
Miriam Erickson, Fish Creek
Becki George, Rice Lake (arrived mid-meeting)
Jacqueline Liesch, Kenosha
Bryan McCormick, Janesville
Doug Lay, Suamico
Dennis Myers, Germantown
Kathy Pletcher, Denmark
James O'Hagen, Racine
Martha Van Pelt, Madison
Kristi Williams, Cottage Grove
M. T. Boyle, Burlington

Members Absent:

Svetha Hetzler, Sun Prairie
Jess Ripp, Milwaukee

DPI Staff:

Martha Berninger
John DeBacher
Alison Hiam
Kurt Kiefer
Ben Miller
Monica Treptow

Guests:

John Thompson, Indianhead Federated Library System

1. Call to Order

Meeting was called to order by Chair, Bryan McCormick at 9:10.

Roll Call/Determination of Quorum

Quorum of 12 appointed members present.

Adoption of Agenda

Agenda was adopted. Motion by Lay, Erickson second, Motion carried.

Approval of [November 9, 2018 Minutes](#)

Motion by Meyers, Lay second. Motion carried.

2. Report of the Chair

Chair, Bryan McCormick reviewed meeting protocol, asking members to identify themselves when speaking during the meeting. McCormick also thanked COLAND members for muting their phones when they were not talking to help cut down on background noise.

3. DPI Updates

Information, discussion - Biennial Reports s. 43.07(4), (5), (7)

Caroline Stanford Taylor was recently named the new Superintendent at DPI. Ms. Stanford has over four decades of public education experience and 'has been dedicated to the education of our next generation and ensuring that all children have an opportunity to access a quality education' (DPI website). COLAND will extend an invite to Caroline to see if she may be able to attend our March meeting in Milwaukee, and if unable to attend that meeting we will see if the May meeting may work with her schedule.

4. Legislative Update

Information, discussion - Biennial Library Service Budget s. 43.07(6)

Kiefer noted that the Museum and Library Services Act (MLSA) was reauthorized and thanked McCormick, Jessica McPhail at Racine and others for their help in getting the bill passed through the House. Senate bill S3530 had passed the Senate but had stalled and was not scheduled to be brought to the House floor for a vote. Constituents from Speaker Ryan's district and Rep. Leader McCarthy's provided the grassroots effort needed to bring the bill to the floor. Those efforts were successful, the bill passed the House and subsequently was signed by the President. Kiefer mentioned that the MLSA reauthorization also included the COSLA (Chief Officers of State

Library Agencies) recommendation of \$1 per capital funding for libraries, however the Federal Government may choose to not follow through with that recommendation.

MLSA is separate from the actual appropriation, or funding, action. MLSA simply authorizes possible appropriation amounts. DeBacher mentioned that there was a slight bump in LSTA funding for Wisconsin in the IMLS appropriation last fall, about \$38,000. That comes out to \$2.9 million in LSTA funding for Wisconsin.

5. [PLSR Listening Sessions](#)

Information, discussion Public Library System Standards s. 43.07(1)

It was suggested by DPI staff, and Chair McCormick concurred, that another round of feedback from the library community would be a good idea in regard to the PLSR project. With a new State Superintendent on board it would be good for her to hear what the comments are regarding this project, and the Superintendent herself will likely want to hear that feedback.

COLAND members reviewed the memo that was included in the packet offering some suggestions on where the sessions may take place as well as what some suggested questions may be.

Van Pelt noted that there recently were some public comment sessions put on by the US Dept of Education, and we might want to plan our sessions in a similar way. Those sessions consisted of a 15 minutes overview followed by comments, all during a 2 hour session.

Erickson noted that having an overview of the PLSR project was a good idea and that the locations seemed sensible.

Myers noted that asking for comments on the project was a good idea.

Kiefer shared that these listening sessions are to gather comments and not to edit or defend the project.

Van Pelt said that 4 to 5 slides of the recommendations, including a 1 page overview handout would work best.

Pletcher noted that providing index cards to participants at the session helps participation as some people prefer to write down and submit questions rather than asking them during a public discussion. Pletcher also suggested designating a facilitator and notetaker to help with the sessions, similar to the Governor's recent listening sessions. Kiefer said that is a great example, and DPI staff were very involved with helping set up those sessions.

Pletcher also mentioned that COLAND members should be the facilitators of these sessions.

Myers asked when these meetings would be, and Kiefer mentioned ideally before the March COLAND meeting so we could discuss the comments from the sessions, though that would all depend on when the report was final and submitted to DPI.

John Thompson, Chair of PLSR, commented that the main ideas of the report were there but that the group was still working on the overall wording and presentation of the report. Kiefer noted that the PLSR project was not on a specific timeline as we all want to make sure the project is given as much time as needed.

COLAND members then discussed probable locations for the sessions, and decided that 4 regional locations (Southeast, Southwest, Northeast and Northwest) made sense, with a 5th session being online or call-in.

COLAND members then offered to help out at these possible sessions:

VanPelt – Southwest

Myers – Southwest

Pletcher – Northeast

Erickson – Northeast

James O’Hagan – Southeast, online

George – Northwest

McCormick – Northwest

Kristi – Northwest

Boyle – was volunteered for the Southeast

Liesch – Southeast or Southwest

Alison Hiam will start working on coordinating meeting times and locations. Any questions from COLAND members can be forwarded to Alison for the time being.

Fletcher agreed to help work on questions to be asked during the listening sessions, and Liesch offered to help her.

McCormick offered to help with a summary document and slides for a PowerPoint, using some of the current PLSR project information.

COLAND members will continue the discussion at the March meeting.

6. Future Meetings

Suggestions for Future Agenda Items:

Berres was working on a calendar noting COLAND activities and responsibilities.

Miller mentioned that DPI was looking into Skype for Business for COLAND meetings, which would allow the presenter to be part of the discussion. We would also do an overview of how to use Skype for Business at an upcoming COLAND meeting to demonstrate how to use it.

Library Legislative Day is on Feb. 12th. Dimassis will send out a registration link to everyone.

Future Meeting Dates and Locations:

- a) March (3/8/19) – Milwaukee Mitchell Street branch
- b) May (5/10/19) – Tomahawk School District (Confirmed).
- c) July (7/12/19) – Platteville – McCormick will check with the Director

Other Suggested Locations: La Crosse School District, Kaukauna, Milwaukee Mitchell Street branch, Platteville, Milton Public Library, Tomahawk School Library, UWEC – BCC

7. Review follow-up items

Questions for the listening sessions, slides and overview handout for PLSR listening sessions, check in with new DPI Superintendent to see if she can attend the March meeting.

8. Announcements

9. Adjournment

Motion to adjourn at 10:30am by Myers, second by Erickson. Motion carried.

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DPI Updates to COLAND

LAWDS (“Libraries Activating Workforce Development Skills” project)

- Grant-submitting partners meeting on March 19th to work on agenda for face-to-face Project Advisory Council meeting in Madison on April 24

LSTA

- Committee meeting on April 18 to review the 2018 grants and approve projects for the 2019 grant period. The committee may also be asked to approve proposals to add additional projects using remaining 2018 funds, if unencumbered budget is identified.
- To fill vacancies for retirements and terms ending through 2018, the Superintendent recently appointed eight members to the committee; those filling unexpired terms will have the opportunity to be reappointed for a full four-year term. Current committee members are listed on the [LSTA membership page](#).
- Two more Lifetime Arts workshops on Creativity and Aging will be conducted in the [Green Bay area](#) and Rice Lake on April 4 and 5, bringing the total number of trainings to four, representing 100 public libraries.

School Libraries

- [WEMTA Conference - Many Voices, Many Choices](#) March 31- April 2, 2019. State Superintendent Stanford-Taylor will address the group during their luncheon on April 1.
- [Summary](#) of School Library Work Group Meeting
- Common School Fund distributions for the 2018-19 school year will be \$30.67 (rounded) per census student. This figure is based upon the Board of Commissioners of Public Lands’ estimate of \$36.2 million being available for payment. This amount is a conservative estimate and the Department of Public Instruction is confident the funds will be distributed in April 2019.
- Library Planning with Future Ready Tools, a series of workshops offered through all 12 CESAs to improve library programming, continues with spring meetings where participants are outlining goals and formatting plans in preparation of presenting them to their school boards. Monica is attending virtually to answer questions and provide feedback. Data from the [2018-19 Digital Learning Survey](#), showing 45% of districts reporting the absence of a current library plan, supports the continuation of this work into 2019-20.
- [Wisconsin Schools Digital Library Consortium](#) (WSDLC) is now serving over 131,000 Wisconsin students and now has audiobooks in addition to ebooks. Enrollment is now rolling and prorated to September 1st, so districts can join at any time during the year.

Legislative Update - Governor’s Budget

- Library system aid (increase \$2 million FY20, \$4.5 million FY21)
- Library Service Contracts (increase \$133,200 FY20, \$168,100 FY21)
- BadgerLink and Newline for the Blind (increase \$345,800 FY21)
- WISELearn use for digital archiving - Recollection Wisconsin
- Elimination of Technology Project (i.e., Microsoft IT Academy)
- TEACH small and rural school and library infrastructure grants extended for FY20 and FY21 at \$3 million each FY
- Broadband expansion grants - significant increase, includes use of federal e-rate carryover funds