

**Wisconsin Valley Library Service - ACCOUNTS PAYABLE - November 2018**

Name	Memo	Amount	
<b>2-0000--STATE AID</b>			
<b>2-6100--Salaries</b>			
Peoples State Bank	November Payroll; 11/9/18	19,049.77	
	November Payroll; 11/23/18	19,669.86	<b>\$38,719.63</b>
<b>2-6130--Employee Benefits</b>			
<b>2-1000--Dental Insurance</b>			
WPS	Dental Premium for December 2018	915.80	
	Credit from Previous Month Overcharge	(148.93)	
<b>2-1100--FICA Tax Expense</b>			
US Dept of Treasury	Social Security and Medicare; 11/9/18	1,374.31	
	Social Security and Medicare; 11/23/18	1,425.15	
<b>2-1200--Health Insurance</b>			
Dept Of Employee Trust Funds	Health Insurance Premium; December 2018	13,460.28	
<b>2-1300--Life Insurance</b>			
Minnesota Life Insurance Co.	Life Insurance Premium; December 2018	11.90	
<b>2-1400--Retirement</b>			
WI Retirement Fund	Contribution for November 2018	2,506.16	<b>\$19,544.67</b>
<b>2-6210--Communications</b>			
Associated Bank (CC)	Ringcentral; Fax Charges; November 2018	14.99	<b>\$14.99</b>
<b>2-6240--Postage/Delivery Services</b>			
Grainger	Courier Label Holders	91.43	
Waltco, Inc.	Fuel Surcharge; November 2018	1,191.96	
	Central Sort; November 2018	2,884.00	
	Courier Service; November 2018	7,704.99	<b>\$11,872.38</b>
<b>2-6260--Board Travel</b>			
Douglas Lay	Reimbursement; WVLS BOT November 2018 Meeting	16.35	
Eileen Grunseth	Reimbursement; WVLS BOT November 2018 Meeting	28.34	
Louise Olszewski	Reimbursement; WVLS BOT November 2018 Meeting	57.77	
Michael Otten	Reimbursement; WLA Conference Travel	648.00	
Pat Pechura	Reimbursement; WVLS BOT November 2018 Meeting	82.84	
Peggy Jopek	Reimbursement; WVLS BOT November 2018 Meeting	38.15	
Sonja Ackerman	Reimbursement; WLA Conference Travel	623.73	
Tom Bobrofsky	Reimbursement; WLA Conference Travel	697.61	
	Reimbursement; WVLS BOT November 2018 Meeting	65.40	<b>\$2,258.19</b>

Name	Memo	Amount	
<b>2-6350--Workshops</b>			
Associated Bank (CC)	Amazon; Gift Certificate; Workshop Presenter	20.00	
Chippewa Valley Tech. College	WVLS "Active Threat" Workshop Presentation	525.00	
Linda Jerome	Presenter; WVLS Youth Services Workshop	159.14	<b>\$704.14</b>
<b>2-6400--Service Contracts</b>			
Associated Bank (CC)	Quickbooks Desktop; November 2018	20.00	<b>\$20.00</b>
<b>2-6640--Resource Development</b>			
	GJE; Wessler Scholarship Donation; Arden Hoffmann	100.00	
	GJE; Wessler Scholarship Donation; Sheila Sturzl	100.00	<b>\$200.00</b>
<b>Total 2-0000--State Aid</b>			<b>\$73,334.00</b>
<b>5-0000--V-CAT PROJECT ACCOUNTS</b>			
<b>5-6220--V-Cat Supplies</b>			
Associated Bank (CC)	Crossroads County Market; Meeting Supplies	46.67	<b>\$46.67</b>
<b>5-6360--V-Cat Hardware/Software/Equipment Maintenance</b>			
E-Solutions	E-Commerce Fee; November 2018	143.09	<b>\$143.09</b>
<b>5-6400--V-Cat Contracts</b>			
Backstage Library Works	MARC Authority Control Processing; October 2018	1,553.08	<b>\$1,553.08</b>
<b>Total 5-0000--V-Cat Project Accounts</b>			<b>\$1,742.84</b>
<b>6-0000--LEAN WI PROJECT ACCOUNTS</b>			
<b>6-6210--Lean WI Communications, Licensing and Services</b>			
Associated Bank (CC)	Amazon; Cloud Storage; November 2018	2.04	
	GoDaddy; Annual Renewal; DNS Registrations	19.99	
	GoDaddy; Annual Renewal; DNS Registrations	76.68	
	Help Scout; Licensing Fee; November 2018	288.00	
	Novatel Systems Lending Software; November 2018	10.00	
CoVantage (CC)	Serverpilot Management Tool; November 2018	20.00	
	SLACK; Collaboration Manage. Tool; November 2018	57.20	
LogMeln USA, Inc.	GoToWebinar Service; Annual Subscription Renewal	948.00	
Sprint	Wireless Hotspots; September 27-October 26, 2018	113.97	<b>\$1,535.88</b>
<b>6-6650--Lean WI Researve Fund</b>			
CoVantage (CC)	99Designs; Logo; Serving Theme	75.00	<b>\$75.00</b>
<b>Total 6-0000--Lean WI Project Accounts</b>			<b>\$1,610.88</b>

Name	Memo	Amount	
<b>7-0000--PASS THROUGH ACCOUNTS</b>			
<b>7-001--P/T V-Cat Supplies</b>			
Symbology Inc.	Barcode Order	696.39	<b>\$696.39</b>
<b>7-002--P/T Workshops and Movie Licenses</b>			
Associated Bank (CC)	Weebly; WWW Conference Domain (2 Years)	67.90	<b>\$67.90</b>
<b>7-003--P/T Delivery</b>			
Waltco, Inc.	Fuel Surcharge; November 2018	224.89	
	Courier Service; November 2018	1,453.78	<b>\$1,678.67</b>
<b>Total 7-0000--Pass Through Accounts</b>			<b>\$2,442.96</b>

**8-0000--IT BUDGET ACCOUNTS**

<b>8-6210--IT Communications</b>			
Associated Bank (CC)	Boomerang; Web Application; November 2018	30.00	
	Google Apps; November 2018	168.05	
	Google; DNS Registration	12.00	
	SLACK; Collaboration Manage. Tool; November 2018	132.80	<b>\$342.85</b>
<b>8-6400--IT Software Licensing</b>			
Associated Bank (CC)	Intuit; Quickbooks 2019 Update (3 Users)	499.95	
	Liveplan; November 2018	19.95	<b>\$519.90</b>
<b>8-6800-005--IT P/T Equipment</b>			
Dell Marketing	Optiplex Stands (10) and Adapters (18)	472.80	<b>\$472.80</b>
<b>Total 8-0000--IT Budget Accounts</b>			<b>\$1,335.55</b>

**9-0000--OTHER INCOME ACCOUNTS**

<b>9-6220--Office Supplies</b>			
Anne Hamland	Reimbursement; Adult Services Summit Refreshments	104.67	
Associated Bank (CC)	Crossroads County Market; Workshop Refreshments	20.26	
Jamie Matczak	Credit for Supplies	(20.59)	
Quill Corp	Meeting Supplies	30.99	
	Magnifier Ruler and Batteries	7.69	<b>\$143.02</b>
<b>9-6250--Staff Travel</b>			
Anne Hamland	Reimbursement; WLA Conference Travel	560.15	
	Mileage Reimb.; WVLS Adult Services Summit	109.00	
Associated Bank (CC)	Radisson Hotels; WLA Conference Lodging (JM)	417.00	
	Radisson Hotels; WLA Conference Lodging (KAW)	417.00	

Name	Memo	Amount	
Associated Bank (CC)	Radisson Hotels; WLA Conference Lodging (MS)	417.00	
Jamie Matczak	Reimbursement; WLA Conference Travel	147.60	
	Reimbursement; Library Marketing Conference Travel	145.35	
	Mileage Reimb.; WVLS Youth Services Workshop	103.55	
Kiong Lao	Mileage Reimb.; Tech Support; Rhinelander	73.97	
Kris Adams Wendt	Reimbursement; WLA Conference Travel	84.52	
	Mileage Reimb.; Forest County Library Board Meeting	46.87	
	Mileage Reimb.; WVLS Board of Trustees Meeting	66.49	
Marla Sepnafski	Reimbursement; WLA Conference Travel	30.36	
Rachel Metzler	Mileage Reimb.; WVLS Workshop; Thorp	80.98	<b>\$2,699.84</b>
<b>9-6290--Insurance, Dues,Audit</b>			
American Library Association	Membership Renewal (ACH)	110.00	
Benefit Advantage 1	Cafeteria Plan Administration Fee; November 2018	50.00	
People's State Bank	Direct Deposit Fee; November 2018	40.00	
WiLS	Annual Membership Renewal; July 2018-June 2019	199.00	<b>\$399.00</b>
<b>9-6360--Equipment, Maintenance and Supplies</b>			
Quill Corp.	Batteries	15.99	<b>\$15.99</b>
<b>9-6490--Library Materials</b>			
American Library Association	Periodical Subscription Renewals	237.00	
Associated Bank (CC)	Demco; Materials for 2019 WVLS Directors Retreat	144.00	<b>\$381.00</b>
<b>9-7900--Encumbered</b>			
Heidi O'Hare	WLA Conference Travel/Continuing Ed. Scholarship	500.00	
Teresa Miniatt	WLA Conference Travel/Continuing Ed. Scholarship	602.00	<b>\$1,102.00</b>
<b>Total 9-0000--Other Income Accounts</b>			<b>\$4,740.85</b>
<b>GRAND TOTAL</b>			<b>\$85,207.08</b>