

# WVLS - V-Cat Steering Committee - Minutes

Tuesday, March 20, 2018

WVLS Office – Wausau WI

**1.**  **President Tom Bobrofsky** called the meeting to order at 1:08 p.m.

**2.**  Roll call was taken by **Schulz** and it was determined a quorum was present.

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| **Present:** | **Others Present:** |
| Tom Bobrofsky, Chair | Marla Sepnafski, WVLS Director |
| Paul Knuth | Kyle Schulz |
| Pat Pechura | Josh Klingbeil |
| Eileen Grunseth |  |
| Leah Giordano |  |
| Stacy Stevens | **Member Absent:** |
| Kim Metzke (via Go To Meeting) | Stephanie Schmidt |
| Mary Taylor (via Go To Meeting) | Dominic Fndrup |
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1. **Adoption of agenda. T. Bobrofsky** asked for approval of the agenda. **S. Stevens/L. Giordano** motion to accept the agenda. **All Aye.** **Motion carried.**
2. **2019 V-Cat Budget. K. Schulz** presented the DRAFT 2019 V-Cat Budget proposal. **Schulz** reviewed each line item of the budget and responded to questions from the committee. **Schulz** will update the line “Telephone (Teleforms lines) with an updated quote as it will be lower. **Schulz** will investigate the use of the discovery layer and possible ways to optimize it.  **P. Knuth/P. Pechura** motion to take 2019 V-Cat Budget recommendation to the V-Cat Council in April. **All Aye. Motion carried.**

**Schulz** will present the 2019 V-Cat budget with the member library shares to the V-Cat Council at their April 12, 2018 meeting. If approved, the 2019 V-Cat budget will be presented to the WVLS Board of Trustees at their May 2018 meeting.

1. **Discussion of WVLS Annual Maintenance Fee.** **K. Schulz** presented on the removal of WVLS from the V-Cat Annual Maintneance Fee Shares moving forward. **E. Grunseth/S. Stevens** motion to remove WVLS from the V-Cat Annual Maintneance Fee Shares moving forward. **All Aye. Motion carried.**
2. **Request for Agenda items.**

None were suggested.

1. **Set next meeting date.**

**Bobrofsky** said that a meeting will be postponed until after the summer. **Schulz** will send out a survey to establish a date for a meeting.

**8. Adjournment.**

**E. Grunseth/L. Giordano** motion to adjourn. Motion approved. Meeting was adjorned at 2:53 p.m.

*Minutes submitted by Kyle Schulz May 7, 2018.*