

2019 WVLS Budget - draft
WVLS Library Advisory Committee Meeting - August 9, 2018

2019 Anticipated Income

County Appropriations	\$41,184.00
State Aid	\$851,944.00
Grants	\$56,747.00
Interest	\$10,000.00
All Other Income	\$1,495,134.00
WVLS Carryover	\$315,500.00
2019 V-Cat Administration	\$67,000.00
2019 V-Cat Hardware Maintenance	\$15,000.00
2019 V-Cat Budget Balance	\$128,725.00
2019 V-Cat Reserves	\$400,000.00
2019 LEAN WI Budget	\$156,160.00
2019 LEAN WI Reserves	\$81,880.00
2019 P/T Accounts	\$50,000.00
2019 IT Budget	\$140,870.00
2019 IT P/T Accounts	\$106,227.00
2019 IT Reserves	\$33,772.00

2019 TOTAL INCOME

\$2,455,009.00

2019 Anticipated Expenses

Operating Expenditures	\$1,729,357.00
Operating WVLS	\$417,391.00
Operating - V-Cat	\$128,725.00
Operating - LEAN WI	\$156,160.00
Operating - P/T Accounts	\$50,000.00
Operating - WVLS IT	\$155,870.00
Operating - WVLS IT P/T Accounts	\$106,227.00
Salaries	\$470,000.00
Benefits	\$244,984.00
Nonoperating Expenditures	\$725,652.00
Resource Development Fund	\$105,000.00
Reserve Fund - WVLS	\$105,000.00
Reserve Fund - V-Cat	\$400,000.00
Reserve Fund - LEAN WI	\$81,880.00
Reserve Fund - WVLS IT	\$33,772.00

2019 TOTAL EXPENSES

\$2,455,009.00

Balance **\$0.00**

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2019 BUDGET - Draft								
INCOME								
		2018	2018	2018	2019	CHANGE FROM	% OF	CHANGE FROM
		REQUEST	7 MONTHS	EST. ACTUAL	REQUEST	2018 BUDGET	2018 BUDGET	2018 EST. ACTUAL
All Other Income		\$1,351,961.00	\$1,351,961.00	\$1,351,961.00	\$1,495,134.00	\$143,173.00	110.590%	\$143,173.00
County Appropriations		\$41,184.00	\$41,184.00	\$41,184.00	\$41,184.00	\$0.00	100.000%	\$0.00
State Aid		\$851,944.00	\$851,944.00	\$851,944.00	\$851,944.00	\$0.00	100.000%	\$0.00
Grants		\$28,373.00	\$28,373.00	\$28,373.00	\$56,747.00	\$28,374.00	200.004%	\$28,374.00
Interest		\$10,000.00	\$1,000.00	\$2,000.00	\$10,000.00	\$0.00	100.000%	\$8,000.00
Total:		\$2,283,462.00	\$2,274,462.00	\$2,275,462.00	\$2,455,009.00	\$171,547.00	107.513%	\$179,547.00
OPERATING EXPENDITURES								
		2018	2018	2018	2019	CHANGE FROM	% OF	CHANGE FROM
	ACCOUNT	REQUEST	7 MONTHS	EST. ACTUAL	REQUEST	2018 BUDGET	2018 BUDGET	2018 EST. ACTUAL
121	Communications	\$7,450.00	\$3,079.00	\$7,450.00	\$7,000.00	(\$450.00)	93.960%	(\$450.00)
122	Office Supplies	\$4,328.00	\$1,977.00	\$4,328.00	\$4,417.00	\$89.00	102.056%	\$89.00
124	Postage/Delivery	\$163,155.00	\$88,301.00	\$163,155.00	\$165,595.00	\$2,440.00	101.496%	\$2,440.00
125	Staff Travel	\$22,850.00	\$9,547.00	\$22,850.00	\$24,200.00	\$1,350.00	105.908%	\$1,350.00
126	Board Travel	\$16,440.00	\$2,701.00	\$16,440.00	\$15,790.00	(\$650.00)	96.046%	(\$650.00)
129	Insurance, Dues, Audit	\$24,152.00	\$17,812.00	\$24,152.00	\$23,907.00	(\$245.00)	98.986%	(\$245.00)
134	Special Projects	\$0.00	\$0.00	\$0.00	\$25,000.00	\$25,000.00	#DIV/0!	\$25,000.00
135	Workshops	\$16,848.00	\$9,462.00	\$16,848.00	\$16,848.00	\$0.00	100.000%	\$0.00
136	Equipment Maint./Supplies	\$4,984.00	\$2,312.00	\$4,984.00	\$4,984.00	\$0.00	100.000%	\$0.00
140	Contracts	\$44,250.00	\$22,404.00	\$44,250.00	\$44,150.00	(\$100.00)	99.774%	(\$100.00)
149	Library Materials	\$71,873.00	\$35,488.00	\$71,873.00	\$71,500.00	(\$373.00)	99.481%	(\$373.00)
166	Payroll Liabilities	\$5,000.00	\$3,552.00	\$5,000.00	\$5,000.00	\$0.00	100.000%	\$0.00
180	Outlay	\$4,000.00	\$1,737.00	\$4,000.00	\$4,000.00	\$0.00	100.000%	\$0.00
300	Grant Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00
500	V-Cat Project	\$125,525.00	\$34,700.00	\$125,525.00	\$128,725.00	\$3,200.00	102.549%	\$3,200.00
600	LEAN WI	\$125,460.00	\$0.00	\$125,460.00	\$156,160.00	\$30,700.00	124.470%	\$30,700.00
700	Pass Through Accounts	\$25,000.00	\$22,675.00	\$25,000.00	\$50,000.00	\$25,000.00	200.000%	\$25,000.00
800	IT Support	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	100.000%	\$0.00
800	IT Services and Programs	\$113,727.00	\$75,829.00	\$113,727.00	\$155,870.00	\$42,143.00	137.056%	\$42,143.00
800	IT Pass Through Accounts	\$0.00	\$0.00	\$0.00	\$106,227.00	\$106,227.00	#DIV/0!	\$106,227.00
Subtotal:		\$780,042.00	\$336,576.00	\$780,042.00	\$1,014,373.00	\$234,331.00	130.041%	\$234,331.00

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SALARIES/BENEFITS								
		2018	2018	2018	2019	CHANGE FROM	% OF	CHANGE FROM
	<u>ACCOUNT</u>	<u>REQUEST</u>	<u>7 MONTHS</u>	<u>EST. ACTUAL</u>	<u>REQUEST</u>	<u>2018 BUDGET</u>	<u>2018 BUDGET</u>	<u>2018 EST. ACTUAL</u>
111	Regular salaries	\$460,000.00	\$245,788.00	\$460,000.00	\$470,000.00	\$10,000.00	102.174%	\$10,000.00
113	Employee benefits	\$268,398.00	\$123,951.00	\$268,398.00	\$244,984.00	(\$23,414.00)	91.276%	(\$23,414.00)
Subtotal:		\$728,398.00	\$369,739.00	\$728,398.00	\$714,984.00	(\$13,414.00)	98.158%	(\$13,414.00)
NON-OPERATING EXPENDITURES								
		2018	2018	2018	2019	CHANGE FROM	% OF	CHANGE FROM
	<u>ACCOUNT</u>	<u>REQUEST</u>	<u>7 MONTHS</u>	<u>EST. ACTUAL</u>	<u>REQUEST</u>	<u>2018 BUDGET</u>	<u>2018 BUDGET</u>	<u>2018 EST. ACTUAL</u>
164	Resource Development	\$155,000.00	\$0.00	\$500.00	\$105,000.00	(\$50,000.00)	67.742%	\$104,500.00
165	Reserve Fund	\$169,000.00	\$0.00	\$0.00	\$105,000.00	(\$64,000.00)	62.130%	\$105,000.00
500	Reserve Fund - V-Cat	\$378,700.00	\$0.00	\$0.00	\$400,000.00	\$21,300.00	105.625%	\$400,000.00
600	Reserve Fund - LEAN WI	\$55,040.00	\$7,879.00	\$7,879.00	\$81,880.00	\$26,840.00		\$74,001.00
800	Reserve Fund - WVLS IT	\$17,282.00	\$204.00	\$204.00	\$33,772.00	\$16,490.00	195.417%	\$33,568.00
Subtotal:		\$775,022.00	\$8,083.00	\$8,583.00	\$725,652.00	(\$49,370.00)	93.630%	\$717,069.00
GRAND TOTAL:		\$2,283,462.00	\$714,398.00	\$1,517,023.00	\$2,455,009.00	(\$62,784.00)	107.513%	\$703,655.00
					\$0.00			

Breakdown of 2019 V-Cat Annual Budget							
Shared Costs	2013 Budget	2014 Budget	2015 Budget	2016 Budget	2017 Budget	New Ill Contract 2018 Budget	2019 Budget
V-Cat Administration Fee <i>NewName</i>	\$25,000	\$35,000	\$55,000	\$60,000	\$62,500	\$64,500	\$67,000
Telephone (Teleforms lines)	\$2,040	\$2,100	\$2,200	\$2,200	\$2,200	\$4,000	\$2,200
Supplies	\$2,500	\$2,000	\$2,000	\$500	\$250	\$250	\$250
Delivery Services	\$33,460	\$18,000	\$0	\$0	\$0	\$0	\$0
V-Cat Travel & Cont. Ed	\$8,500	\$6,750	\$8,000	\$8,000	\$7,000	\$7,000	\$7,000
ILS User Grp. Membership	\$150	\$200	\$200	\$250	\$250	\$275	\$275
Audit	\$1,000	\$1,100	\$1,200	\$0	\$0	\$0	\$0
Cataloging (OCLC)	\$39,413	\$41,500	\$32,000	\$32,000	\$30,000	\$27,500	\$27,500
ILS Contract include:							
Telecirc/Ecommerce/Content							
Café/Txt Msg/SIP-API/Licenses	\$25,809	\$33,000	\$33,000	\$40,000	\$42,000	\$58,000	\$61,000
Ecommerce Transaction Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
Discovery Subscription	\$0	\$0	\$0	\$0	\$14,000	\$14,000	\$15,000
Equipment Maintenance	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Long Term Replacement Fund	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Contingency Fund	\$5,000	\$5,000	\$5,000	\$2,500	\$2,500	\$2,500	\$2,500
Special Projects	\$0	\$0	\$7,500	\$17,500	\$1,000	\$1,000	\$1,000
Database Clean up (Backstage)	\$0	\$0	\$0	\$6,000	\$6,500	\$6,000	\$6,000
Totals:	\$162,872	\$164,650	\$166,100	\$188,950	\$188,200	\$205,025	\$210,725

2019 V-CAT ANNUAL MAINTENANCE FEE SHARES							
V-CAT MEMBERS (Does not include: barcodes, patron cards, mailer/postage, telecommunications, email, antivirus, or any other local library costs)	2017 ANNUAL CIRC.	% OF TOTAL CIRC	2017 Holdings	% of TOTAL Holdings	AVG % of Annual Circ & Holdings	2018 V-CAT MAINTENANCE	2019 V-CAT MAINTENANCE
Clark County							
Abbotsford PL	28,569	1.346%	24,394	2.280%	1.81300%	\$3,592.41	\$3,820.45
Colby PL	81,587	3.845%	26,130	2.442%	3.14329%	\$6,144.02	\$6,623.70
Dorchester PL	13,126	0.619%	20,806	1.944%	1.28149%	\$2,639.03	\$2,700.42
Granton PL	11,024	0.519%	27,548	2.575%	1.54701%	\$3,183.92	\$3,259.93
Greenwood PL	24,412	1.150%	10,500	0.981%	1.06582%	\$2,350.41	\$2,245.95
Loyal PL	13,809	0.651%	25,272	2.362%	1.50627%	\$3,196.41	\$3,174.09
Neillsville PL	43,924	2.070%	23,345	2.182%	2.12577%	\$4,732.44	\$4,479.53
Owen PL	20,913	0.985%	25,812	2.412%	1.69888%	\$3,454.12	\$3,579.97
Thorp PL	37,970	1.789%	26,902	2.514%	2.15170%	\$4,288.56	\$4,534.16
Withee PL	8,289	0.391%	13,508	1.262%	0.82650%	\$1,732.79	\$1,741.65
Forest County							
Crandon PL	28,586	1.347%	21,888	2.046%	1.69630%	\$3,437.18	\$3,574.54
Laona PL	9,875	0.465%	17,518	1.637%	1.05125%	\$2,181.67	\$2,215.25
Langlade County							
Antigo PL	131,955	6.218%	56,550	5.285%	5.75149%	\$11,615.21	\$12,119.82
Lincoln County							
Merrill PL	176,027	8.295%	86,475	8.082%	8.18822%	\$17,134.11	\$17,254.62
Tomahawk PL	70,165	3.306%	52,845	4.939%	4.12252%	\$8,718.43	\$8,687.17
Marathon Co PL	853,217	40.206%	331,864	31.015%	35.61017%	\$72,438.56	\$75,039.50
Oneida County							
Minocqua PL	155,956	7.349%	48,777	4.559%	5.95376%	\$12,023.73	\$12,546.07
Rhineland PL	168,660	7.948%	96,783	9.045%	8.49631%	\$17,521.86	\$17,903.86
Three Lakes PL	36,835	1.736%	32,327	3.021%	2.37846%	\$4,909.26	\$5,012.00
Taylor County							
Gilman PL	22,462	1.058%	13,188	1.233%	1.14548%	\$2,490.37	\$2,413.82
Medford PL	136,450	6.430%	47,809	4.468%	5.44895%	\$10,736.09	\$11,482.29
Rib Lake PL	25,581	1.205%	21,615	2.020%	1.61275%	\$3,332.69	\$3,398.46
Stetsonville PL	14,585	0.687%	9,128	0.853%	0.77017%	\$1,826.83	\$1,622.95
Westboro PL	8,160	0.385%	9,035	0.844%	0.61445%	\$1,307.39	\$1,294.80
WVLS	0	0.000%	0	0.000%	0.00000%	\$37.51	\$0.00
TOTAL:	2,122,137	100.00%	1,070,019	100.00%	100.000%	\$205,025.00	\$210,725.00

* 2019 Budget includes Sierra Licenses and the collection & circulation numbers come from the WVLS Annual Statistics Booklet.