

Wisconsin Valley Library Service - ACCOUNTS PAYABLE - May 2018

Name	Memo	Amount	
2-0000--STATE AID			
2-6100--Salaries			
Peoples State Bank	May Payroll; 5/11/18	15,582.23	
	May Payroll; 5/25/18	16,138.04	\$31,720.27
2-6130--Employee Benefits			
2-1000--Dental Insurance			
WPS	Dental Premium for June 2018	915.80	
2-1100--FICA Tax Expense			
US Dept of Treasury	Social Security and Medicare; 5/11/18	1,116.93	
	Social Security and Medicare; 5/25/18	1,159.45	
2-1200--Health Insurance			
Dept Of Employee Trust Funds	Health Insurance Premium; June 2018	13,460.28	
2-1300--Life Insurance			
Minnesota Life Insurance Co.	Life Insurance Premium; June 2018	9.24	
2-1400--Retirement			
WI Retirement Fund	Contribution for May 2018	1,991.60	\$18,653.30
2-6210--Communications			
Associated Bank (CC)	Ringcentral; Fax Charges; May 2018	14.99	
Marathon County Clerk	Telephone Charges; April 2018	43.29	\$58.28
2-6220--Office Supplies			
Marathon County Public Library	Photocopy Charges; March and April 2018	42.72	
Marla Sepnafski	Reimbursement; LAC Meeting Refreshments	23.37	
Quill Corporation	Shredder Bags; Paper Clips; Meeting Supplies	150.33	\$216.42
2-6240--Postage/Delivery Services			
Associated Bank (CC)	USPS; Postage	86.25	
Waltco, Inc.	Fuel Surcharge; May 2018	1,058.53	
	Central Sort; May 2018	2,884.00	
	Courier Service; May 2018	7,699.55	\$11,728.33
2-6250--Staff Travel			
Anne Hamland	Mileage Reimbursement; LAC Meeting; WVLS Office	112.27	
	Mileage Reimbursement; WAPL Conference	187.49	
Associated Bank (CC)	ARLS; Conference Registration (JM)	125.00	
	Country Springs Hotel; WAPL Conference Lodging(ACH)	99.00	

Name	Memo	Amount	
Associated Bank (CC)	Country Springs Hotel; WAPL Conference Lodging(KAW)	99.00	
	Country Springs Hotel; WAPL Conference Lodging(KS)	99.00	
	Country Springs Hotel; WAPL Conference Lodging(MS)	99.00	
Jamie Matczak	Mileage Reimb.; WVLS Workshop and LAC Meeting	103.55	
	Mileage Reimb.; WVLS Listening Session and YSIE	140.61	
	Travel Reimbursement; WAPL Conference	237.25	
Joshua Klingbeil	Mileage Reimb.; Technology Service Call; Tomahawk	43.71	
	Mileage Reimb.; Technology Service Call; Merrill	22.56	
	Mileage Reimb.; Technology Service Calls; Greenwood and Loyal	68.67	
Kris Adams Wendt	Travel Reimbursement; WiscNet Conference; Madison	352.51	
	Travel Reimb.; WLA LD&L Committee Mtg.; Madison	225.68	
	Travel Reimbursement; WAPL Conference	102.13	
	Mileage Reimb.; WVLS BOT Meeting; May	69.76	
Kyle Schulz	Mileage Reimbursement; Three Lakes Groundbreaking	29.97	
	Travel Reimbursement; WAPL Conference	45.00	
Marla Sepnafski	Mileage Reimbursement; WVLS Listening Session	39.78	
	Mileage Reimb.; Board of Trustees Meeting; Gilman	75.24	\$2,377.18
2-6260--Board Travel			
Christy Janczewski	Mileage Reimb.; WVLS BOT Meeting; May	113.36	
Dominic Frandrup	Mileage Reimbursement; WVLS LAC Meeting; Wausau	37.06	
Douglas Lay	Mileage Reimb.; WVLS BOT Meeting; May	16.35	
Eileen Grunseth	Mileage Reimb.; WVLS BOT Meeting; May	82.84	
Heidi O'Hare	Mileage Reimbursement; WVLS LAC Meeting; Wausau	66.05	
Julie Beloungy	Mileage Reimbursement; WVLS LAC Meeting; Wausau	65.40	
Kay Heiting	Mileage Reimbursement; WVLS LAC Meeting; Wausau	47.42	
Louise Olszewski	Mileage Reimb.; WVLS Executive Committee Meeting	57.77	
Marilyn Sauer	Mileage Reimb.; WVLS Executive Committee Meeting	36.62	
	Mileage Reimb.; WVLS BOT Meeting; May	36.62	
	Mileage Reimb.; WVLS Executive Committee Meeting	82.84	
Pat Pechura	Mileage Reimb.; WVLS BOT Meeting; May	82.84	
	Mileage Reimb.; WVLS Executive Committee Meeting	82.84	
Peg Jopek	Mileage Reimb.; WVLS BOT Meeting; May	38.15	
Stacy Stevens	Mileage Reimbursement; WVLS LAC Meeting; Wausau	19.62	
Tom Bobrofsky	Mileage Reimb.; WVLS Executive Committee Meeting	65.40	
	Mileage Reimb.; WVLS BOT Meeting; May	65.40	
	Travel Reimbursement; WAPL Conference	461.43	\$1,375.17
2-6290--Insurance, Dues, Audit			
Associated Bank (CC)	ARSL; Annual Membership Fee	150.00	
Benefit Advantage 1	Cafeteria Plan Administration Fee; May 2018	50.00	
People's State Bank	Direct Deposit Fee; May 2018	40.00	\$240.00
2-6350--Workshops			
Associated Bank (CC)	Jefferson Street Inn; Workshop Speaker; Lodging	85.00	
	United Airlines; Travel for Tech Days Speaker	429.00	

Name	Memo	Amount	
Emily Zorea	Mileage Reimbursement; Workshop Speaker	178.76	
Melloney Morris	Logos for Wild Wisconsin Winter Web Conference	75.00	
Rebecca Budinger-Mulhearn	Workshop Speaker Service	<u>100.00</u>	\$867.76
2-6360--Equipment; Maintenance & Supplies			
Quill Corporation	Ink Cartridges	<u>507.87</u>	\$507.87
2-6400--Service Contracts			
Associated Bank (CC)	Quickbooks; Online Service; May 2018	40.00	
	Quickbooks; Payroll Updates; May 2018	57.00	
	Quickbooks Desktop; May 2018	<u>20.00</u>	\$117.00
2-6490--Library Materials			
State Bar of Wisconsin	WI Public Records Handbook; Update	<u>54.21</u>	\$54.21
2-7900--Encumbered			
Dominic Frandrup	Travel Reimbursement; WAPL Conference Grant	441.21	
	Mileage Reimbursement; WVLS Mentorship Program	<u>54.50</u>	\$495.71
Total 2-0000--State Aid			\$68,411.50
5-0000--V-CAT PROJECT ACCOUNTS			
5-6220--V-Cat Supplies			
Associated Bank (CC)	U-Bake; Meeting Refreshments	<u>13.29</u>	\$13.29
5-6250--V-Cat Continuing Education/Training/Travel			
Associated Bank (CC)	Renaissance Hotels; IUG Conference Lodging (KS)	873.00	
Kyle Schulz	Travel Reimbursement; IUG Conference; Orlando	<u>109.00</u>	\$982.00
5-6360--V-Cat Hardware/Software/Equipment Maintenance			
E-Solutions	E-Commerce Fee; May 2018	<u>153.95</u>	\$153.95
5-6400--V-Cat Service Contracts			
Bakstage Library Works	Authority Control Processing; April 2018	<u>1,070.64</u>	\$1,070.64
Total 5-0000--V-Cat Project Accounts			\$2,219.88
6-0000--LEAN WI PROJECT ACCOUNTS			
6-6210--Lean WI Communications			
Associated Bank (CC)	Amazon; Cloud Storage; May 2018	2.04	
	Help Scout: Licensing Fee; May 2018	300.00	
	Novatel Systems Lending Software; May 2018	10.00	
CoVantage (CC)	Serverpilot; May 2018	<u>20.00</u>	\$332.04

Name	Memo	Amount	
Total 6-0000--Lean WI Project Accounts			\$332.04
7-0000--PASS THROUGH ACCOUNTS			
7-002--P/T Workshops			
Associated Bank (CC)	Polito's Pizza; WVLS STEM/STEAM Workshop	94.50	\$94.50
7-003--P/T Delivery			
Waltco, Inc.	Fuel Surcharge; May 2018	209.71	
	Courier Service; May 2018	1,525.39	\$1,735.10
7-006--P/T Miscellaneous/Supplies			
Associated Bank (CC)	Arvix; Domain Charge; May-Nov. 2018 (credit coming)	258.00	\$258.00
Total 7-0000--Pass Through Accounts			\$2,087.60
8-0000--IT BUDGET ACCOUNTS			
8-6210--IT Communications			
Associated Bank (CC)	Boomerang; Web Application; May 2018	30.00	
	Google Apps; May 2018	170.00	
	Hubspot/Sidekick; Web Application; May 2018	10.00	\$210.00
8-6400--IT Software Licensing			
Associated Bank (CC)	Liveplan; May 2018	19.95	\$19.95
8-6800--IT Outlay			
Associated Bank (CC)	Amazon; Switches (2)	940.16	\$940.16
8-6800-005 IT P/T Equipment			
Dell Marketing	Optiplex and Monitor (Withee)	860.97	
	Optiplex w/ Displays (3) (Thorp)	2,530.47	\$3,391.44
Total 8-0000--IT Budget Accounts			\$4,561.55
GRAND TOTAL			\$77,612.57