

Wisconsin Valley Library Service - ACCOUNTS PAYABLE - March 2018

Name	Memo	Amount	
2-0000--STATE AID			
2-6100--Salaries			
Peoples State Bank	March Payroll; 3/2/18	16,609.98	
	March Payroll; 3/16/18	17,441.27	
	March Payroll; 3/30/18	17,777.39	
		<u>17,777.39</u>	\$51,828.64
2-6130--Employee Benefits			
2-1000--Dental Insurance			
WPS	Dental Premium for April 2018	858.75	
2-1100--FICA Tax Expense			
US Dept of Treasury	Social Security and Medicare; 3/2/18	1,191.26	
	Social Security and Medicare; 3/16/18	1,254.66	
	Social Security and Medicare; 3/30/18	1,280.39	
2-1200--Health Insurance			
Dept Of Employee Trust Funds	Health Insurance Premium; April 2018	12,636.54	
2-1300--Life Insurance			
Minnesota Life Insurance Co.	Life Insurance Premium; April 2018	9.24	
2-1400--Retirement			
WI Retirement Fund	Contribution for March 2018	3,138.31	
		<u>3,138.31</u>	\$20,369.15
2-6210--Communications			
Associated Bank (CC)	LOGMEIN; GoToMeeting; Annual Subscription	1,126.74	
	Ringcentral; Fax Charges; February 2018	14.99	
	Ringcentral; Fax Charges; March 2018	14.99	
Marathon County Clerk	Telephone Charges; February 2018	43.53	
Marathon County Public Library	Photocopy Charges; December 2017	19.05	
	Photocopy Charges; January 2018	30.18	
	Photocopy Charges; February 2018	12.00	
Timm Buechler	Digital Bytes Logo	200.00	
		<u>200.00</u>	\$1,461.48
2-6220--Office Supplies			
Quill Corporation	Office Supplies; Binders	48.00	
	Paper; Meeting Supplies	127.45	
Sun Printing	Business Cards (ACH, JK, JM)	257.25	
		<u>257.25</u>	\$432.70
2-6240--Postage/Delivery Services			
Associated Bank (CC)	Postage	7.25	
South Central Library System	Courier Service; January-June 2018	6,779.00	
Waltco, Inc.	Fuel Surcharge; March 2018	930.44	

Name	Memo	Amount	
Waltco, Inc.	Central Sort; March 2018	2,884.00	
	Courier Service; March 2018	7,702.31	\$18,303.00
2-6250--Staff Travel			
Anne Hamland	Mileage Reimbursement; WVLS Staff Meeting	112.27	
	Travel Reimb.; Children's Book Fest; Rhinelander	199.43	
	Mileage Reimbursement; YSIE; Stetsonville	83.93	
Associated Bank (CC)	Concourse Hotel-Madison; Lib. Legislative Day (KAW)	152.00	
	Concourse Hotel-Madison; Lib. Legislative Day (JM)	162.00	
Jamie Matczak	Mileage Reimbursement; WVLS Staff Meeting	94.05	
	Travel Reimb.; Children's Book Fest; Rhinelander	217.00	
	Travel Reimbursement; Lib. Legislative Day; Madison	153.70	
Kris Adams Wendt	Mileage Reimb.; WLA's LD&L Committee Mtg.; Madison	212.00	
Kris Adams Wendt	Mileage Reimb.; WLA's Library Legislative Day	29.84	
Kris Adams Wendt	Mileage Reimb.; WVLS BOT Meeting; March 2018	67.58	
Marla Sepnafski	Mileage Reimb.; Colby Comm Library Open House	43.07	
	Mileage Reimb.; PLSR Retreat; Green Lake	100.98	
	Mileage Reimb.; Director Orientation; Crandon	72.27	
Michael Otten	Mileage Reimb.; Lib. Legislative Day; Madison (KAW)	80.76	\$1,780.88
2-6260--Board Travel			
Douglas Lay	Mileage Reimb.; WVLS BOT Meeting; March	16.35	
Eileen Grunseth	Mileage Reimb.; WVLS/V-Cat Steering Committee Mtg.	82.84	
Louise Olszewski	Mileage Reimb.; WVLS BOT Meeting; March	57.77	
Marilyn Sauer	Mileage Reimb.; WVLS BOT Meeting; March	36.62	
Michael Otten	Travel Reimb.; Library Legislative Day; Madison	284.04	
Pat Pechura	Mileage Reimb.; WVLS BOT Meeting; March	82.84	
Peggy Jopek	Mileage Reimb.; WVLS BOT Meeting; March	38.15	
Stacy Stevens	Mileage Reimb.; WVLS/V-Cat Steering Committee Mtg.	19.62	
Tom Bobrofsky	Mileage Reimb.; WVLS BOT Meeting; March	65.40	
	Mileage Reimb.; WVLS/V-Cat Steering Committee Mtg.	65.40	\$749.03
2-6290--Insurance, Dues, Audit			
Benefit Advantage 1	Cafeteria Plan Administration Fee; March 2018	50.00	
Liberty Mutual	Insurance Policy Renewal; Business Insurance	1,088.00	
Marsh & McLennan Agency	Insurance Policy Renewal; Commercial Liability	257.00	
People's State Bank	Direct Deposit Fee; March 2018	40.00	
Winding Rivers Library System	SRLAAW Dues; 2018 (MS)	50.00	
Wisconsin Library Association	Library Outreach Services; 2018	852.00	\$2,337.00
2-6350--Workshops			
Associated Bank (CC)	Amazon; Gift Card for Workshop Speaker	20.00	
WiLS	WPLC OverDrive Training; 4 Registrations	180.00	\$200.00
2-6400--Service Contracts			
Associated Bank (CC)	Quickbooks; Online Service; February 2018	40.00	
	Quickbooks; Payroll Updates; February 2018	49.00	

Name	Memo	Amount	
Associated Bank (CC)	Quickbooks 2017; Annual Renewal	408.00	
	Quickbooks; Online Service; March 2018	40.00	
	Quickbooks; Payroll Updates; March 2018	57.00	
	Quickbooks Desktop; March 2018	20.00	
Marathon County Public Library	Rent for Office Space; First Quarter 2018	10,538.25	\$11,152.25
2-6490--Library Materials			
Associated Bank (CC)	ALA; Title for Professional Collection	149.00	
EBSCO	Novelist Plus/Select; Small Engine Repair; Hobbies & Crafts/Home Improvement; 2018 Renewal	14,225.00	
Publishers Weekly	Periodical; Subscription Renewal	249.99	\$14,623.99
2-7900--Encumbered			
4 Imprints	Bumper Stickers; Marketing Project	175.00	
City of Antigo	WLA's Library Legislative Day Grant (Dominic Frandrup)	100.00	
Dominic Frandrup	Mileage Reimb.; WLA's Library Leg. Day; Madison	190.75	
Heidi O'Hare	WLA's Library Legislative Day Grant	100.00	
Kay Heiting	Mileage Reimb.; Mentorship Meeting; Withee	34.88	
Laurie Ollhoff	WLA's Library Legislative Day Grant	100.00	\$700.63
Total 2-0000--State Aid			\$123,938.75
3-0000--GRANT PROJECTS			
3-2017-251--LSTA Technology Grant			
Associated Bank (CC)	Amazon; Tools and Supplies for Network Upgrade	1,015.46	
	Amazon; Ethernet Patch Cable	67.22	
	Amazon; Copper Cable	120.33	
	Amazon; Ubiquiti Switches and Gateway	735.58	
	Cables & Kits; Ethernet Cable	123.90	
	ISP Supplies; Ubiquiti Rack Mount Brackets (20)	635.83	
Chris Heitman	Travel Reimb.; Technology Service Call; Gilman	87.75	
	Travel Reimb.; Technology Service Call; Merrill	21.80	
	Travel Reimb.; Technology Service Call; Merrill	47.42	
	Travel Reimb.; Technology Service Call; Merrill	43.60	
	Travel Reimb.; Technology Service Call; Owen	61.59	
	Travel Reimb.; Technology Service Call; Rib Lake	65.40	
	Travel Reimb.; Technology Service Call; Stetsonville	50.14	
	Travel Reimb.; Technology Service Call; Thorp	66.49	
	Travel Reimb.; Technology Service Call; Tomahawk	46.87	
	Travel Reimb.; Technology Service Call; Wabeno	82.30	
	Travel Reimb.; Technology Service Call; Withee	55.05	
Joshua Klingbeil	Travel Reimb.; Technology Service Call; Antigo	73.90	
	Travel Reimb.; Technology Service Call; Antigo	74.12	
	Travel Reimb.; Tech. Service Call; Colby, Greenwood	68.13	
	Travel Reimb.; Technology Service Call; Colby	40.00	\$3,582.88

Name	Memo	Amount	
Total 3-0000--Grant Projects			\$3,582.88
5-0000--V-CAT PROJECT ACCOUNTS			
5-6250--V-Cat Travel			
Associated Bank (CC)	Innovative; IUG Conference Registration (KS)	400.00	
	Supershuttle; IUG Conference Transportation	36.10	
	United Airlines; IUG Conference Travel	<u>402.00</u>	\$838.10
5-6360--V-Cat Hardware/Software/Equipment Maintenance			
E-Solutions	E-Commerce Fee; March 2018	<u>139.89</u>	\$139.89
5-6400--V-Cat Service Contracts			
EBSCO	Discovery Layer; Annual Renewal Fee	<u>13,913.00</u>	\$13,913.00
Total 5-0000--V-Cat Project Accounts			\$14,890.99
6-0000--LEAN WI PROJECT ACCOUNTS			
6-6210--Lean WI Communications			
Associated Bank (CC)	Amazon; Cloud Storage; February 2018	9.75	
	Amazon; Cloud Storage; March 2018	2.04	
	Help Scout; Licensing Fee; February 2018	300.00	
	Help Scout; Licensing Fee; March 2018	300.00	
	Novatel Systems Lending Software; February 2018	10.00	
	Novatel Systems Lending Software; March 2018	10.00	
CoVantage (CC)	Screencast-O-Matic; Management Tool; Subscription	114.00	
	Server Pilot; Management Tool	<u>20.00</u>	\$765.79
Total 6-0000--Lean WI Project Accounts			\$765.79
7-0000--PASS THROUGH ACCOUNTS			
7-003--P/T Delivery			
Waltco, Inc.	Fuel Surcharge; March 2018	193.12	
	Courier Service; March 2018	<u>1,598.58</u>	\$1,791.70
7-006--P/T Supplies			
4 Imprints	Bumper Stickers; Marketing Project	<u>819.73</u>	\$819.73
Total 7-0000--Pass Through Accounts			\$2,611.43

Name	Memo	Amount	
8-0000--IT BUDGET ACCOUNTS			
8-6210--IT Communications			
Associated Bank (CC)	Boomerang; Web Application; February 2018	30.00	
	Boomerang; Web Application; March 2018	30.00	
	Google Apps; February 2018	168.70	
	Google Apps; March 2018	170.00	
	Hubspot/Sidekick; Web Application; February 2018	10.00	
	Hubspot/Sidekick; Web Application; March 2018	10.00	
Sprint	Hotspots; January 27 - February 26, 2018	<u>143.97</u>	\$562.67
8-6360--IT Equipment, Supplies, Maintenance			
Associated Bank (CC)	Tindle; Door Counter Project	<u>43.00</u>	\$43.00
8-6400--IT Software Licensing			
Associated Bank (CC)	Liveplan; February 2018	19.95	
	Liveplan; March 2018	<u>19.95</u>	\$39.90
8-6800--IT Outlay			
Associated Bank (CC)	Amazon; Headphones and Case	77.98	
	Amazon; Docking Station and Riser	105.52	
CDW-G	Sheet Tray	103.12	
	Printers (4)	738.12	
	Printers (3)	1,054.08	
Dell Marketing	Optiplex	<u>2,880.00</u>	\$4,958.82
8-6800-005--IT P/T Equipment			
Dell Marketing	1 Optiplex (Gilman)	720.00	
Sprint	Hotspots; January 27 - February 26, 2018 (Medford)	<u>75.98</u>	\$795.98
Total 8-0000--IT Budget Accounts			\$6,400.37
9-0000--ALL OTHER INCOME ACCOUNTS			
9-6660--Payroll Liabilities			
Inese Christman	Balance of Sick Leave Conversion	<u>1,153.23</u>	\$1,153.23
Total 9-0000--All Other Income Accounts			\$1,153.23
GRAND TOTAL			\$153,343.44