



WVLS - V-Cat Steering Committee - Minutes

Tuesday, March 20, 2018
WVLS Office – Wausau WI

1. **President Tom Bobrofsky** called the meeting to order at 1:08 p.m.
2. Roll call was taken by **Schulz** and it was determined a quorum was present.

Present:

Tom Bobrofsky, Chair
Paul Knuth
Pat Pechura
Eileen Grunseth
Leah Giordano
Stacy Stevens
Kim Metzke (via Go To Meeting)
Mary Taylor (via Go To Meeting)

Others Present:

Marla Sepnafski, WVLS Director
Kyle Schulz
Josh Klingbeil

Member Absent:

Stephanie Schmidt
Dominic Frandrup

3. **Adoption of agenda. T. Bobrofsky** asked for approval of the agenda. **S. Stevens/L. Giordano** motion to accept the agenda. **All Aye. Motion carried.**
4. **2019 V-Cat Budget. K. Schulz** presented the DRAFT 2019 V-Cat Budget proposal. **Schulz** reviewed each line item of the budget and responded to questions from the committee. **Schulz** will update the line "Telephone (Teleforms lines) with an adjusted lower cost based on information from MCPL. **Schulz** will investigate how the discovery layer is being used and explore ways to optimize usage. **P. Knuth/P. Pechura** motion to recommend the draft 2019 V-Cat Budget to the V-Cat Council. **All Aye. Motion carried.**

The revised 2019 V-Cat budget with adjusted member library shares will be presented to the V-Cat Council at their April 12, 2018 meeting.

5. **Discussion of WVLS Annual Maintenance Fee. K. Schulz** recommended removal of WVLS share from the V-Cat Annual Maintenance Fee. **E. Grunseth/S. Stevens** motion to remove WVLS share from the V-Cat Annual Maintenance Fee moving forward. **All Aye. Motion carried.**
6. **Request for Agenda items.** None were suggested.
7. **Set next meeting date. Bobrofsky** said that a meeting will be postponed until after the summer. **Schulz** will send out a survey to establish a date for a meeting.
8. **Adjournment. E. Grunseth/L. Giordano** motion to adjourn. **All Aye. Motion carried.** Meeting adjourned at 2:53 p.m.

Minutes submitted by Kyle Schulz May 7, 2018.