



V-Cat Council Meeting

Thursday, February 1, 2018

9:30am – 12:00pm

Wisconsin Valley Library Service Meeting Room
300 First Street - Wausau WI, 54403

Arrival, Coffee, and Conversation – 9:00am

Meeting Agenda

Call to Order – 9:30am (Sue Bedroske, Acting Chairperson)

1. **Roll call** (Joshua Klingbeil, Meeting Coordinator)
2. **Action:** Approval of Agenda (Sue Bedroske)
3. **Action:** Approval of November 2, 2017 Meeting Minutes (Sue Bedroske)
4. **Financial Reports**
 - a. **Report:** Review financial reports for September - December 2017 (Joshua Klingbeil)
 - b. **Action:** Acceptance of Financial Reports (Sue Bedroske)
5. **Appointment of Nominating Committee** (Sue Bedroske)
 - a. The Acting Chairperson will establish an ad hoc committee including a chairperson and two additional members. This committee shall meet during break to seek nominee(s) for Chairperson-Elect of the V-Cat Council
6. **Committees**
 - a. **Bibliographic Committee**
 - i. **Report:** No reports at this time
 - b. **Cooperative Circulation Committee**
 - i. Presentation of recommendations regarding changing the expiration date of patron registrations (Mary Stachowiak, Committee Chairperson)
 - ii. **Action:** Acceptance of recommendations regarding changing the expiration date of patron registrations (Sue Bedroske)
 - iii. **Report:** Review changes to the WVLS V-Cat website for training materials and guidelines (Mary Stachowiak)
 - iv. **Report:** Review feedback regarding Damaged and Missing Items procedures/documentation (“Billing Guidelines”) (Mary Stachowiak)

Break – 10 to 15 minutes

7. Election of Officers

- a. Presentation of nomination(s) (Nominating Committee)
- b. Call for any other nominations (Sue Bedroske)
- c. **Action:** Vote for 2019 Chairperson-Elect of the V-Cat Council (Sue Bedroske)

8. Sierra Topics

- a. **Status:** ILS Administrator / migration committee / projects (Joshua Klingbeil)
- b. **Status:** Patron Data Security – IFLS Updates (Joshua Klingbeil)
- c. Annual Reports Statistics (Joshua Klingbeil)
- d. 2019 V-Cat Budget Timeline (Joshua Klingbeil)
- e. Questions or suggestions for the Bibliographic Committee? (Chris Luebbe)
- f. Other (V-Cat Council Representatives)

9. Request for Items to include on the next meeting agenda (Sue Bedroske)

10. Upcoming Meetings (Joshua Klingbeil)

- a. February 1, 2018 - Cooperative Circulation Committee
- b. *April 12, 2018 - V-Cat Council (*Originally planned April 5th, 2018)
- c. Updated 2018 Meeting Planner

11. **Action:** Adjournment (Sue Bedroske)

Remote Meeting Connection Information

GoToMeeting	https://global.gotomeeting.com/join/711061981
Dial in	(408) 650-3123
Access Code	711-061-981

This agenda has been sent to the official newspapers in Clark, Forest, Langlade, Lincoln, Marathon, Oneida, and Taylor counties.

If you are unable to attend this meeting, please notify Joshua Klingbeil by email: it.director@wvls.org no later than noon, January 29, 2018. Proxy assignment notifications must be submitted to both Joshua Klingbeil (it.director@wvls.org) and Sue Bedroske (director@dorchesterpubliclibrary.org) no later than noon, January 29, 2018.

Any person planning to attend this meeting who needs special accommodations in order to participate should notify the WVLS office by calling 715-261-7250.