

## WVLS Overdrive Advantage Selection Committee

meeting notes for November 10, 2017 at 1:00 pm.

Present at the meeting were Katie Zimmerman and Kate Sullivan of Marathon County Public Library, Cindy Wendt of Minocqua Public Library and Jenny Jochimsen of Abbotsford Public Library.

- I. Introductions
- II. Review of Selection Process from meeting on June 22, 2017:
  - A. Around the 7-10th of the month, Kate Sullivan will check the WPLC holds list and streamline it for our committee to reflect titles that have the greatest number of WVLS patron holds. She will then email the spreadsheet to committee members.
  - B. Members are to make their choices by the 20th of the month. Cindy Wendt, Kate Sullivan, Lorelee Petersen and Jenny Jochimsen will compile the list of adult titles to buy. Cindy and Kate will choose 5 titles. Jenny will choose 3 and Lorelee will choose 2. Katie Zimmerman, Lorelee Petersen and Jenny Jochimsen will choose the youth titles. Katie will choose 5, Lorelee will choose 3 and Jennie will choose 2.
  - C. By the 20th of the month everyone will declare their wild card choices and Jenny Jochimsen will create a "doodle" survey and send it to the committee members, who will vote for their 5 favorite titles.
  - D. After this is completed, Cindy Wendt will place the order for the final choice of titles
- III. The following updates were made to the Selection Process:
  - A. Around the 7-10th of the month, Kate Sullivan will check the WPLC holds list and streamline it for our committee to reflect titles that have the greatest number of WVLS patron holds. She will then email the spreadsheet to committee members.
  - B. Members are to make their choices by the 20th of the month. Cindy Wendt, Kate Sullivan, Lorelee Petersen and Jenny Jochimsen will compile the list of adult titles to buy. Cindy and Kate will choose 5 titles. Jenny will choose 3 and Lorelee will choose 2. Katie Zimmerman, Lorelee Petersen and Jenny Jochimsen will choose the youth titles. Katie will choose 5, Lorelee will choose 3 and Jennie will choose 2.
  - C. By the 20th of the month everyone will declare their wild card choices, and Jenny Jochimsen will create a "doodle" survey including the titles selected by the 20th and send it to the committee members, who will vote for their 5 favorite 2 titles by the 29th of the month.
  - D. After this is completed, Cindy Wendt will place the order for the final choice of titles by the 30<sup>th</sup> of the month or shortly after.
  - E. If a committee member has not selected titles by the 29<sup>th</sup> of the month, the committee chair may select titles in their place.
- IV. Discussion of increased holiday demand and ordering procedure.

In order to be more responsive to increased holiday demand, we will adjust our normal ordering schedule in December and January based on the WPLC selection committee's purchasing schedule. A combined December/January order will be placed in January.

- A. The day after the post-holiday holds manager order is placed, Kate Sullivan will check the WPLC holds list and streamline it for our committee to reflect titles that have the greatest number of WVLS patron holds. She will then email the spreadsheet to committee members.
- B. Committee members will each have ten days to select 10 titles with a budget of \$420 for each committee member.
- C. No wild card titles will be selected.
- D. If a committee member has not selected titles by the 11<sup>th</sup> day, the committee chair may select titles in their place.
- E. On the 11 day, or shortly after, Cindy Wendt will place the combined December/January order.