

V-Cat Timeline for Discovery Layer Implementation 2015-2016

April – May 2015

- V-Cat Council members review documents shared by WVLS staff that inform them about discovery products.
- By May 15, 2015, Council members submit via email each member library's desired outcomes from the discovery product, along with a list of their expectations for functionality.
- WVLS staff gather input from members and consolidate information into a single document to be shared at the June 4, 2015 V-Cat Council meeting.

June – July 2015

- At the June 4, 2015 V-Cat Council meeting, members work in small groups to itemize discovery product specifications, desired outcomes, and functionality.
- V-Cat Council reviews timeline and approves 2016 V-Cat Budget.

August – September 2015

- Bib Committee meets to finalize list of expectations and share with V-Cat council at the August 6, 2015 V-Cat Council meeting.
- Vendor finalists identified.
- Discovery vendors provide price quotes and share with V-Cat members.
- Schedule vendor demos for September.
- Bib Committee develops evaluation tools for demos and product evaluation.
- September 14- 25, 2015 demo sessions held.
- Member libraries complete vendor demo evaluations.

October – November 2015

- Bib Committee compiles list of questions for vendors and talks with product references.
- Vendor evaluations shared with V-Cat members.
- WVLS staff prepare for voting by V-Cat Council at December meeting.
- Determine ad hoc committees i.e. marketing, staff, and public training.

December 2015

- At December 3 meeting, V-Cat Council votes to select Discovery product vendor.
- Ad hoc committees appointed and begin work.

January - February 2016

- WVLS staff negotiates vendor contract.
- Set-up and implementation of Discovery product planned and scheduled.
- PR materials are prepared for member library distribution.

March – May 2016

- Testing of product begins.
- Member library staff training completed.
- Patron training conducted
- Final fine-tuning of product completed.

June - 2016

- Go live with product.
- Evaluate product and plan for any changes.