

V-Cat Meeting Minutes

Thursday, February 4, 2016 9:30 a.m.

Marathon County Public Library, 300 N. First St., Wausau, WI

Call to Order and Announcements:

A. LaRoche called the meeting to order at 9:30 a.m. Roll call was taken and a quorum was present. A. LaRoche welcomed new library directors: Teresa Hall at Loyal, Cara Hart at Neillsville, and Mathew Derpinghaus – new MCPL Support Services Manager. Ellen Siverling of Loyal and Erica Grunseth of Abbotsford are both moving on and LaRoche wished them well in their future endeavors.

Members Present:

F. Albrecht, E. Brewster, V. Calmes, K. Heiting, M. Dunn, E. Grunseth, K. Wegner, A. LaRoche, K. Metzke, J. Paulson, L. Peterson (at 10 am), E. Schwartz, C. Hart, T. Blomberg, T. Hall, C. Smith, S. Cherrywell for C. Taylor, and M. Stachowiak.

Via Go To Meeting: J. Beloungy (10:15 and Proxy V. Calmes), and M. Gobert.

Also Present:

C. Luebbe, A. Mroczenski, D. Litzer, J. Bobrofsky, M. Derpinghaus, and I. Christman.

Absent:

D. Korenuk, K. Heiting (Proxy C. Hart), V. Roberts (Proxy E. Brewster), M. Taylor, and S. Bedroske (Proxy Vicky Calmes)

Approval of the Agenda:

M. Dunn moved to approve the order of the February 4, 2016 V-Cat meeting agenda. K. Metzke seconded. Motion carried.

Approval of the December 3, 2015 Minutes:

M. Dunn moved to approve the December 3, 2015 V-Cat meeting minutes. S. Cherrywell seconded. Motion carried.

V-Cat Financial Report:

A. LaRoche asked if there were questions regarding the V-Cat financial report documents distributed in advance of the meeting. S. Bedroske moved to approve the financial reports and summary as presented. K. Metzke seconded. Motion carried.

Appoint Nominating Committee: K. Metzke accepted the Nominating Committee chair position per the V-Cat bylaws. M. Dunn was appointed to the committee.

Bibliographic / Interface Committee:

C. Luebbe, V-Cat Bibliographic/Interface Committee Chair, updated the Council on the following:

- **Discovery Product:** A. Mroczenski and I. Christman are working on completing the EBSCO Cataloging questionnaire. Several conference calls are scheduled to review the EBSCO Discovery Service configuration. V-Cat is right on schedule with the Discovery implementation timeline.
- **Discovery Product Ad Hoc Workgroups:** A. LaRoche asked if there were any additional volunteers for the Discovery Ad Hoc - Promotion or Training workgroups. C. Luebbe volunteered to be the facilitator for the Training committee and E. Brewster volunteered to be the facilitator for the Promotion committee. A. LaRoche appointed the following:

PR Workgroup:

1. Maria Pregler – Antigo Public Library
2. Erica Brewster – E. U. Demmer Public Library (Three Lakes) - Facilitator
3. Cindy Weddle – Rhinelander District Library

Training Workgroup:

1. Tammie Blomberg – Rib Lake Public Library
2. Julie Beloungy – Thorp Public Library
3. Chris Luebbe – MCPL – Wausau - Facilitator
4. Kim Metzke – Greenwood Public Library

Break

Report of Nominating Committee: A. LaRoche stated that S. Bedroske has accepted the nomination for 2017 V-Cat chair.

Election of Officers: A. LaRoche asked if there were any other nominations from the floor and there were none. The Nominating Committee chair moved to accept the nomination of S. Bedroske as the 2017 V-Cat chair. M. Dunn seconded. Motion carried.

Other Sierra Topics:

- **E-Commerce Update** - I. Christman provided an update on E-Commerce. Sierra has processed approximately \$700 via E-Commerce since December's soft rollout. M. Dunn shared Tomahawk Public Library's promotional materials. WVLS will be processing payments to libraries on a quarterly basis. Debit cards will not work with Sierra Ecommerce.
- **2015 Annual Reports:** I. Christman reviewed the steps taken to gather the ILS statistics for the annual report. WVLS emailed the 2-page statistical summaries to each library on January 22, 2016.
- I. Christman announced that James Tallman has been named Innovative's Chief Executive Officer. He was most recently with Wolters Kluwer, a leading global information services company.
- **Connectivity to Sierra – Upgrade of Security Certificate to SHA2:** I. Christman informed the Council that this is the last time that this item will appear on the V-Cat Agenda. If there are any further questions, please send them to: support@wvls.org
- **Review Number of V-Cat Council Meetings:** M. Taylor requested that this item be tabled and placed on the April 2016 agenda.
- M. Stachowiak asked about the paging list process in regards to who should notify patrons that the last item has gone missing and their hold cannot be filled. Currently, the process is to have the owning library notify the library that has the patron with the hold to offer options such as – request via interlibrary loan or to substitute another item for the missing last copy. No change to current procedures was agreed upon by the Council.
- M. Stachowiak asked if it was possible to have a single option listed for claims returned - Option 3: Leave items checked out (send overdue notices) and change status to CLAIMS RTRND) I. Christman will check with Innovative to see if this is possible.
- Further questions about what happens to the amount charged when an item is set to claims returned and then checked in were discussed. I. Christman will check CS Direct and email the V-Cat list with this information.
- M. Dunn asked if Sierra works with Windows 10. I. Christman will forward this question to J. Klingbeil and C. Heitman for a response.

Request for April 7, 2016 Agenda:

A. LaRoche asked if there were any items for the April 7, 2016 V-Cat meeting agenda. The following were mentioned:

- Review of Ecommerce process.
- Update on EBSCO Discovery Product implementation.
- Reports from the Discovery Product Ad Hoc Committees – Promotion and Training.
- Innovative response on Option 3 question for marking CLAIMS RTRND in Sierra Desktop.
- Review of the number of V-Cat meetings per year.
- Does Sierra work with Windows 10.

Adjournment:

S. Bedroske moved to adjourn the meeting. E. Brewster seconded. Motion carried. The meeting adjourned at 10:49 am.

SUBMITTED: 3/24/2016

I CHRISTMAN, RECORDER