

Template for transit slips

Go to the Admin pull down, select Settings.
Select Print Templates
Next to Output Type arrow down to Transit Slip
Click Use Print Templates box
Select the template name transit transit slip 1 14 2-13
Save Settings. OK

Select File > Select Printer > Print Templates
Select Output type Scroll down to Transit Slip
Select print method > PRINTER
OK
Select your receipt printer under the Name
Click Print.

One drawback is that when checking in you may be asked to close the patron record. If that happens click the close icon on the top right. Scan again.



Time: Mon Jan 14 2013 09:41AM
Terminal: 710
Title: The closers [sound recording] / Mic
Connelly.
Call number: CD Fiction CONN
Barcode: 33414014363307
Deliver to: Hatley

